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# Sun City Photography Club Board of Directors

## Regular Meeting Minutes

June 13, 2022

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**Call to order:** 10:05 am

**Board members present:** Allen Utzig, Tracey Smith, Randy Freeman, Jane McCabe

**Board members absent:** Marsha Larrabee

**Club members present:** Barbara Friedman, Walt Grabowski, Alton Puckett

**Guests:** None

### **Approval of minutes:**

The minutes of the last meeting (May 16, 2022) which were distributed to Board members prior to the meeting were approved. (Smith/Freeman)

### **Treasurer's Report:**

Randy reported that the club has \$6,970 and 234 members, eight more than the previous month.

### **Guest Issues:**

Walt Grabowski, the club's Technical Director, reported that he calibrates our BenQ monitor in the studio about once a month using BenQ-provided software and an x-rite profiler. Our Sony TV has no such calibration capacity. There are noticeable differences between colors rendered by the BenQ and the TV in certain regions of the gamut. Bob Maher and Walt tried to adjust the TV to match the BenQ using the TV's manual adjustments but were not successful. Walt reported that it would cost about \$500 to have a professional company do the calibration. The Board agreed that was not worth the cost.

### **Old Business:**

**Studio Lighting, Equipment and Storage-** Alton Puckett has been looking into new lighting and equipment for the studio. Much of the existing equipment is 33 years old. Allen designated Alton to inventory the existing equipment and once that has been done, a determination will be made as to what should be kept, thrown away, donated or sold.\* Alton said he is willing to give workshops to members on how to use the new equipment once it has been purchased.

In addition to what is in the studio, there is club equipment in a storage closet in the Crafts Center building (next to the Social Center). Walt reported that Jim Copps is storing some of his personal equipment in that closet. Allen will contact Jim Copps to let him know that he should not be keeping personal equipment there and that anything in that closet will be inventoried along with the studio equipment.\*

Allen stated that there has been a problem with club members borrowing some of the studio equipment such as a modeling stool without having a system of signing things out- so another member looking for that equipment would not know who has it. Barbara suggested coming up with a simple sign-out system, possibly on an Excel spreadsheet.

**General Meeting and Workshops-** Tracey reported that Todd White, who was scheduled to be the speaker at the General Meeting this week (June 15), canceled due to a family medical issue. Allen Utzig will fill in as the speaker, on the topic of "Photo Artistry" i.e., making composite pictures from two or more images utilizing Photoshop techniques.

Tracey was also notified that Rachel Clark has canceled as the speaker for the August general meeting. Tracy asked Randy Dykstra to fill in, and he agreed as long as his wife's medical issues are stable at that time. Allen stated that he will not be present at the August meeting so would need someone else to introduce the speaker. Tracey agreed to do this.

**Education Plan-** Barbara reported that the Education Plan has been completed and she will post it on the club website soon.\* Allen will announce it at this week's general meeting. An email announcing the July classes will be sent out this week.

**Summer Challenge-** Barbara will email the Summer Challenge details to members this week and will announce it at the general meeting. The Challenge was developed by the Education Committee. It is a just-for-fun event and a chance for members to learn and practice their skills. Members will submit photos in at least six of the ten designated categories to a Dropbox file by August 31<sup>st</sup>. Members meeting the requirements will be entered into a random drawing for a \$25 gift card to Mulligan's. There is no general meeting in July, but the Subject of the Month for the August meeting will be "a Challenge photo." The gift card drawing will take place at the September general meeting. Depending on the response to this Challenge, we will consider adding additional challenges at other times of the year.

**Proposed Bylaws Amendments-** Marsha Larrabee had submitted a proposal for bylaws amendments which would split the position of VP of Programs & Education into two separate positions: VP of Programs & Activities and VP of Education, and would also add the Board position of Immediate Past President as a non-voting Board member who could only vote as a tie-breaker if the six Board members came to a tie vote.

Also proposed is the removal of the one-year term limit from each elected position and adding the language "Club members may serve no more than three consecutive elected terms in the same office."

MOTION (Smith/McCabe): "that the Board accept the proposed Bylaws amendments which will be presented to the membership for approval at the September general meeting." Motion passed.

**Gift Cards for Member Instructors-** Marsha had submitted a written proposal regarding the offering of gift cards to club members who volunteer their time to teach classes or workshops for the club, as previously discussed.

MOTION (Larrabee/McCabe): "that the Board authorize the VP of Programs and Education to purchase ten \$25 gift cards for Mulligan's Restaurant to be used as 'thank you' gifts for club members who provide classes or workshops for the members." Motion passed.

### **New Business:**

**Approval of Bird SIG-** Randy informed the Board of the plan to proceed with the addition of a new Bird SIG after initial meetings confirmed sufficient club interest. Randy will coordinate the SIG for the time being.

MOTION (Freeman/Smith): "that the Board approve the addition of the Bird SIG as another club Special Interest Group." Motion passed.

**Compensation for Workshop Instructors-** Barbara had submitted in advance of this meeting a written "Proposal for a Phased Approach to Regularizing Charges and Payments for Internal SCPC Instructors." She explained this proposal to the Board, and it was discussed in detail.

MOTION (Smith/McCabe): "that the Board adopt the policy for compensating instructors as presented." Motion passed.

Barbara stated that the Education Committee members plus Randy, the club treasurer, should have a more solid phased compensation plan in place by the July board meeting.

**Field Trip Subsidies-** Allen suggested that the club should be willing to subsidize a shortage of funds to pay for buses on field trips when there are not enough participants to cover the cost of the bus. This has rarely been an issue, but it would be good to have a policy in place especially with rising gas costs.

**Event Update-** Allen reported that the Saint David's Hospital exhibit is set- everyone submitting images has filled out the registration forms. There will not be a reception for that exhibit. Marsha had previously informed the Board that the club's proposal for the Georgetown Library exhibit was not accepted. No reason was given for the non-acceptance.

**Document Camera-** Barbara said that it would be very helpful to have a "document camera" that functions like an overhead projector, to display photos and documents at SIG and other meetings. They only cost about \$50.

MOTION (Freeman/McCabe): "that the Board approve reimbursement to Barbara Friedman for the purchase of a document camera." Motion passed.\*

**August General Meeting/ Livestreaming-** Allen will be out of town during the August meeting so someone else will need to set up the livestream. Thus far, the meetings have been streamed on YouTube with no CA involvement but setting them up has been complicated and problematic. The viewership has not been great (six people at the last meeting), but it is felt to be a valuable service for members who cannot attend the meetings in person. Another option to consider would be to record the meetings for later viewing rather than livestreaming them. Walt offered to talk to Allen Lovins, the CA's Director of Information Technology, about options for setting up a simple way to livestream meetings.\*

The next board meeting will be on July 18<sup>th</sup> but there will be no general meeting in July.

**\*Action Items:**

- 1) Alton Puckett will inventory all of the club's equipment in the studio and the storage closet in the Crafts Center building.
- 2) Allen will contact Jim Copps about removing his personal equipment from the club's storage closet in the Crafts Center building.
- 3) Barbara will post the Education Plan on the club website.
- 4) Barbara will purchase a document camera and be reimbursed by the club.
- 5) Walt will contact Allen Lovins about setting up a system for simple livestreaming of club meetings.

**Adjournment:**

MOTION to adjourn (McCabe/Freeman), passed. Meeting adjourned at 11:30 am.

Jane McCabe, Secretary

Date of Approval: July 18, 2022