

---

# Sun City Photography Club Board of Directors

## Regular Meeting Minutes

### April 11, 2022

---

**Call to order:** 10:00 am

**Board members present:** Allen Utzig, Marsha Larrabee, Jeff Goldberg, Randy Freeman, Jane McCabe

**Board members absent:** None

**Club members present:** Barbara Friedman, Tracey Smith, Bob Maher

**Guests:** None

#### **Approval of minutes:**

The minutes of the last meeting (March 14, 2022) which were distributed to board members prior to the meeting were approved. (Larrabee/Goldberg)

#### **Treasurer's Report:**

Randy reported that the club has \$8,500 and 222 members.

#### **Guest Issues:**

Bob Maher reported that the new computer is up and running.

Tracey Smith reported that next week's field trip to Ride On Center for Kids is fully booked.

#### **Old Business:**

**Fall Craft Fair Credit Card Issue-** Rita Johnston was to report on this, but she was not present so the topic will be tabled until the next meeting.

**New Computer-** Bob Maher stated that the computer has Adobe Creative Cloud installed (Lightroom and Photoshop). Photoshop Elements is not included in Creative Cloud. There was discussion of what additional needs club members would have, primarily Microsoft Office which includes PowerPoint.

MOTION (Larrabee/Goldberg) "that the club purchase Microsoft Office at the most effective rate available for the club, not to exceed \$200." Motion passed. Randy Freeman will look into plan options and coordinating with the CA for use of their credit card for the purchase.\*

**General Meeting and Workshops-** Barbara Friedman presented the "Recommended SCPC Education Framework" document and "SCPC Education Plan Template" that were developed by a committee made up of Barbara, Marsha, Jeff and Tracey. Barbara recommended that these documents be reviewed annually and updated accordingly.

MOTION (Goldberg/Larrabee) "that the board accept the 'Recommended SCPC Education Framework' and the related 'SCPC Education Plan Template' as presented to the board." Motion passed.

Allen asked Barbara to present a brief summary of the education framework at the general meeting on Wednesday (4/13/22). Barbara agreed to do this.\* The committee will start to fill in the Education Plan with information about the upcoming classes and workshops.\*

Jeff informed the board that he might be moving as early as September of this year, notifying of his intent to resign at that point. He recommended, as previously discussed, that his position of VP of

Programs & Education be split into two separate positions: VP of Programs & Activities and VP of Education. This led to general discussion of potential positions that could be added to increase the size of the Board, such as Director of SIGs, Member At Large, Past President, and Director of Technology. We will need to look at the club bylaws to see what is required to make changes in the size of the Board, term limits, etc. Allen will talk to Ron Mendelzon, our liaison at the Charter Club committee of the CA, to ask about the process for changing bylaws.\*

In order to cultivate member interest in serving on the Board, it was agreed that we should invite more members to attend Board meetings as guests. Meanwhile, if there is a vacancy on the Board (such as when Jeff moves), the bylaws state that the Board can appoint someone to fill that position until the next election.

MOTION (Larrabee/Goldberg) “that the Board move forward with the idea of amending the bylaws to expand the Board membership by eliminating the current position of VP of Programs & Education and creating a VP of Programs & Activities and a VP of Education, and also adding a Member At Large.” Motion passed.

Marsha offered to write some position descriptions for the potential new Board positions.\*

**2022 Annual Print Competition and Exhibit Update-** Marsha ordered the new fiberglass hangers on March 30<sup>th</sup> at a total cost of \$1262.95. They have not yet been delivered.

The Exhibits Committee decided to use a panel of 3 local judges rather than a single judge for the Print Competition. The final entries will be judged as prints, but the judges might do an initial elimination round using digital images. The categories of entries determined by the committee will be Landscapes, Animals, Vegetation, People, Closeup, Monochrome, Creative, Open, and Level 1 (formerly referred to as Novice). There was discussion of how Level 1 would be defined, which will be further discussed in a committee meeting in addition to refining the definitions of each of the other categories. Maximum number of entries is currently 120. The next step for the committee is to obtain the panel of judges.

The Georgetown Library exhibit proposal (basically filling out a form) is due on May 15<sup>th</sup>. The hallway that we used there before can accommodate 30 photos.

The St. David’s Hospital Healing Arts Gallery exhibit is scheduled for July 18<sup>th</sup> through September 9<sup>th</sup>. Rob Neff, a Club member, is the curator. Marsha has asked Allen and he has agreed to take on coordination of these two exhibits.\* We need to decide if we want or need a theme and will put out a call to club members for photos. St. David’s does the hanging of photos themselves.

**Livestream General Meetings-** The livestream did not work at the March general meeting because Allen’s computer stopped accessing the internet. Allen has consulted with Dell and Costco since then and thinks it will work for the next meeting (Wednesday, 4/13/22). It should be accessible by searching YouTube for “Sun City TX Photo.”

### **New Business:**

**Available Light Portrait Workshop with Tim Babiak-** Jeff has spoken with Tim Babiak about doing this workshop in June or September, in a similar format to the workshop he did last year. There will

probably be a limit of 20 participants at a cost of \$30 each. Jeff will let Marsha know when the date is set so that she can put it on the calendar.\*

**New Computer Use and Apps Discussion-** Randy asked if there was a key to access the new computer. Allen explained that there is a separate knob to turn in addition to using the key.

**Competition SIG Update-** There were eight members who submitted images for judging. The PSA judge selected the top three and made comments on every photo that was submitted.

**Studio Lighting Workshop-** A number of people expressed interest in this on the survey. Allen contacted Kevin Gourley to do the workshop and they set a potential date of Friday, May 13<sup>th</sup>. It would be three hours focusing on how to use the equipment in our studio. Participants will be charged \$25. Allen will ask Kevin if he has a preferred number (limit) of participants, what should be the minimum level of expertise of participants, and what his expected outcomes are.\*

MOTION (Utzig/Larrabee) “that the Board approve payment of \$350 to Kevin Gourley for the Studio Lighting Workshop.” Motion passed.

**Photoshop Elements-** The Computer Club will be holding a class just for members of our club. So far there are four signed up. The first class is on May 9<sup>th</sup>.

**Fun Foto Fridays-** Jim Sandham will resume these monthly meetings starting on April 22<sup>nd</sup>.

**(New) Bird SIG-** Randy will head the organizational meeting next Monday, 4/18/22.

**(New) Landscape SIG-** Rita Johnston will head the organizational meeting this Friday, 4/15/22.

**Studio Tent Box Light-** Allen has one he is willing to donate. Can be used for macro photography, photographing items to list on eBay, etc. If there is room to store it, Allen will donate it to the club.

**\*Action Items:**

- 1) Randy will look into plan options for purchase of Microsoft Office for the new computer and will coordinate with the CA for purchase with their credit card.
- 2) Barbara Friedman will present a brief summary of the Education Framework at the club’s general meeting on 4/13/22.
- 3) The Education Committee will start to fill in the Education Plan with information about the upcoming classes and workshops.
- 4) Allen will talk to Ron Mendelzon about the procedure for making changes to the club bylaws.
- 5) Marsha will write some position descriptions for the potential new Board positions.
- 6) Allen will take on coordination of the club’s exhibits at the Georgetown Library and the St. David’s Hospital Healing Arts Gallery.
- 7) Jeff will let Marsha know the date of Tim Babiak’s workshop once it has been determined.
- 8) Allen will ask Kevin Gourley if he has a preferred number (limit) of participants for his studio lighting workshop, what should be the minimum level of expertise of participants, and what his expected outcomes are.

**Adjournment:**

MOTION to adjourn (Larrabee/McCabe), passed. Meeting adjourned at 11:45 am.

Jane McCabe, Secretary

Date of Approval: 05/16/2022