

October 2013

	<p>This SIG provides more opportunity for sharing of experiences than the more typically structured classroom, lecture or formal setting.</p>
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Welcome to Volume 4, Issue 10 of iDevices (iPhone, iPod & iPad) SIG Meetings

Need Help? Go to the iDevice FORUM, [click HERE](#)

To find Apps that cost money but are **FREE only today**, [click HERE](#)

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NEWS **NEWS** **NEWS** **NEWS NEWS**

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[iPad 5, iPad Mini 2, Mac Pro, & OS X Mavericks Event Set for October 22](#)

Oct 8, 2013

Apple will unveil new iPad models on Tuesday, October 22, according to a report from the well-connected [AllThingsD](#). Though a new iPad 5 and iPad Mini will be the star attractions of the event, Apple will also spend some time discussing the hotly anticipated new Mac Pro, and OS X Mavericks, suggesting those products release dates are also imminent.

According to the report, the upcoming iPad 5 is expected to be lighter and thinner, with an improved camera, and run the 64-bit A7 CPU that debuted in the iPhone 5S. The iPad Mini 2 will reportedly feature a retina display, and also receive the A7 CPU. AllThingsD says it's not clear if the TouchID sensor will come to the iPad line-up yet, but suggests it is a possibility.

The new [Mac Pro](#) is a significant overhaul aimed at the professional market. OS X Mavericks features over 200 new additions and enhancements to the Mac operating system.

AllThingsD does not indicate release dates for any of the product launches, but Apple usually releases products soon after such events. Officially, Apple has only said that OS X Mavericks and the Mac Pro would arrive sometime in the fall.

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	<p>NEW Apple iPhone 5S Factory Sealed (Latest Model) - 64GB - Gold AT&T</p>	<p>\$1,900.00 Buy It Now +\$46.52 shipping</p>
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iPhone 5s Tips and Tricks

Photography





Share multiple photos

Tap multiple images to share them all at once with iCloud Photo Sharing.

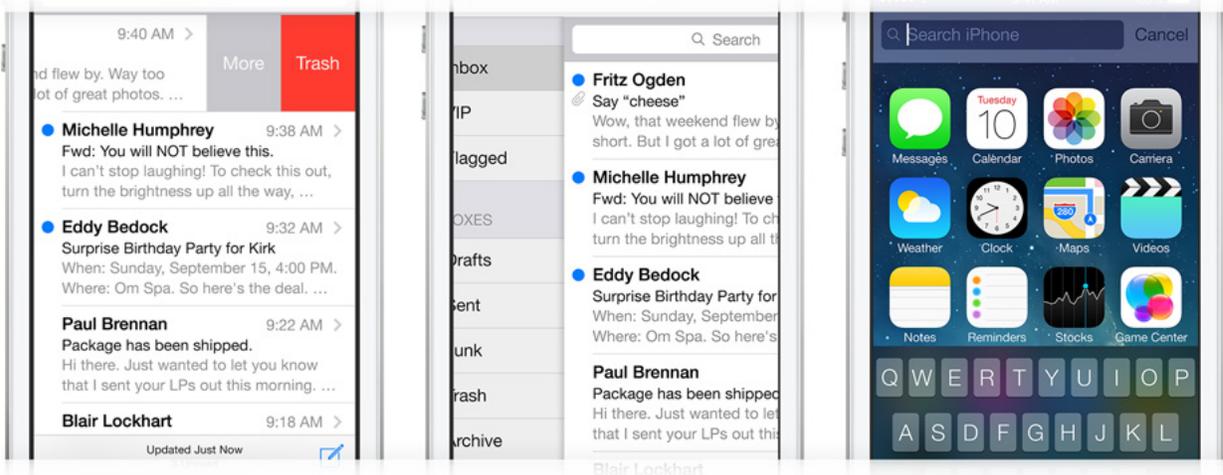
Panorama

You can easily shoot panorama photos from left to right or right to left. Just tap the arrow to switch the direction.

Burst mode

Capture multiple shots of the action — for as long as you hold down the button — by snapping 10 photos per second. And real-time analysis suggests the best photos of the bunch.

Swipe Gestures



Delete a message in Mail

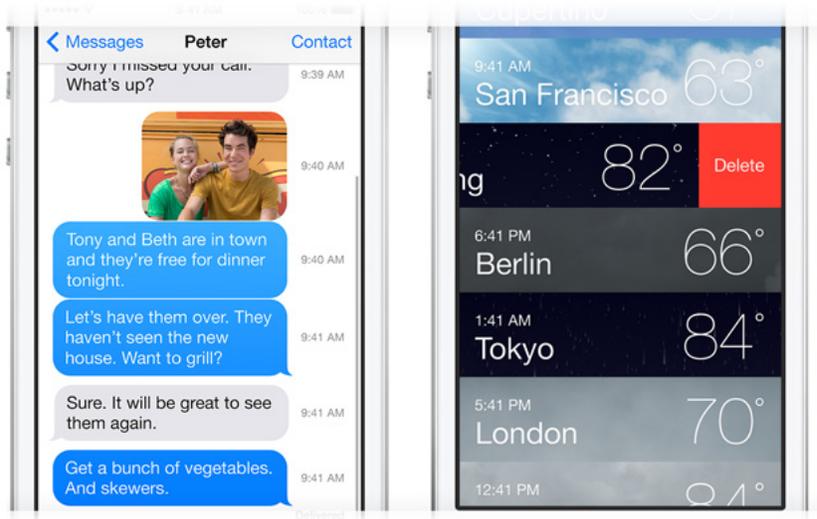
Simply swipe from right to left on messages in your inbox to quickly delete them.

Go back in Mail

To go back, swipe left to right from the edge of your screen.

Spotlight search

To open Spotlight search, swipe down from anywhere on the Home screen — such as the middle. Then type in what you're looking for to quickly find it on your device.



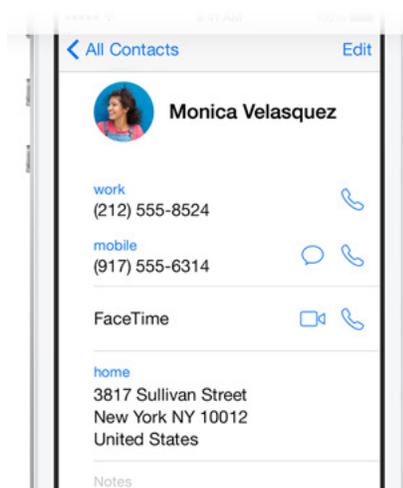
Messages

View timestamps of your messages by touching and dragging message bubbles to the left.

Weather

View all your locations by pinching to see a collapsed view. To reorder locations, simply drag them where you want. Swipe from right to left on a location to delete it.

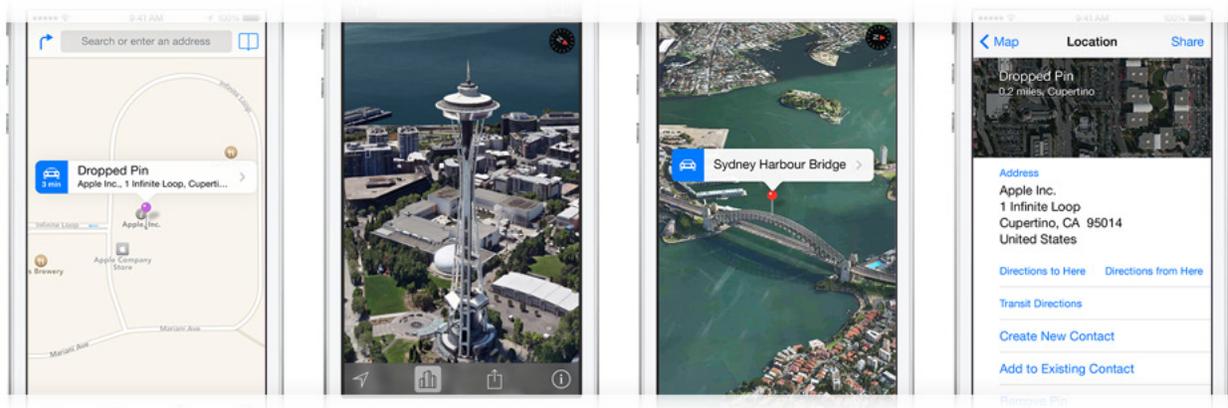
FaceTime



FaceTime audio

Now you can make audio-only FaceTime calls. On your contact's card, tap the phone icon in the FaceTime section.

Maps



Get there with Quick Route

When Maps drops a pin on a location, you can get turn-by-turn directions to that location almost instantly. Just tap the Quick Route button next to the location's name.

See up close with Flyover

Tap the 3D icon to switch to Flyover view and explore select cities from the air. You can zoom, pan, and rotate around landmarks.

Tilt and rotate your view

As you're looking at a map, use two fingers to tilt or rotate the view. Maps keeps the names of the streets and places where they belong. So everything's easy to read, and you won't get lost.

Share a pin

In Maps, drop a pin on a location you want to share. Then tap the pin and select Share. Now you can share the location via AirDrop, Messages, Mail, Twitter, or Facebook.

Siri



Tell Siri who's who

Tell Siri about your relationships, such as “Erin is my wife” or “Rick is my dad.” Then you can say “Text my wife” or “Call Dad” and Siri knows who you mean.

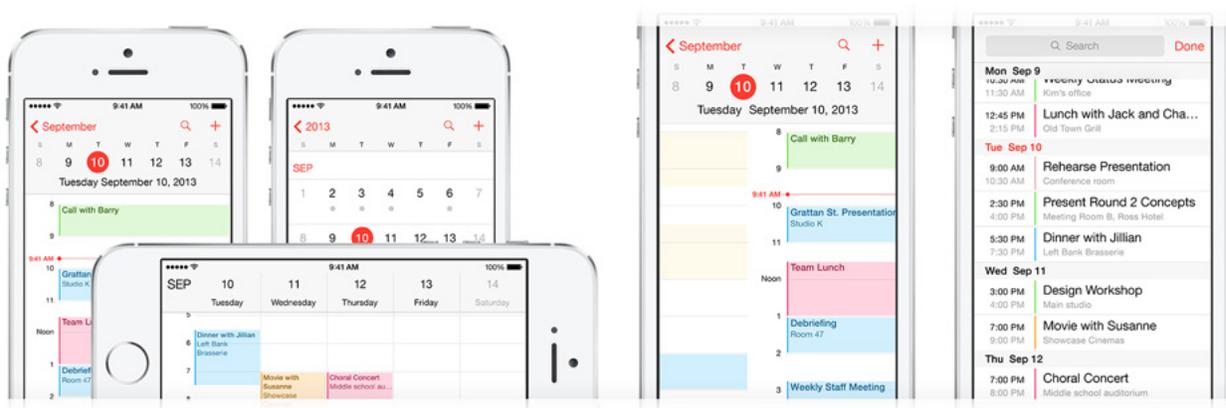
Set your locations

Enter your home and work addresses in Contacts. That way, Siri can remind you to do things when you leave or arrive at either place.

Change the way Siri pronounces a name

If Siri mispronounces a name, simply say “that's not how you pronounce that.” Siri will ask you for the correct pronunciation, then say the name back to you three different ways so you can choose the one you like.

Calendar



New views in Calendar

View your calendar by list, day, or month. Switch to landscape view to see a full five days.

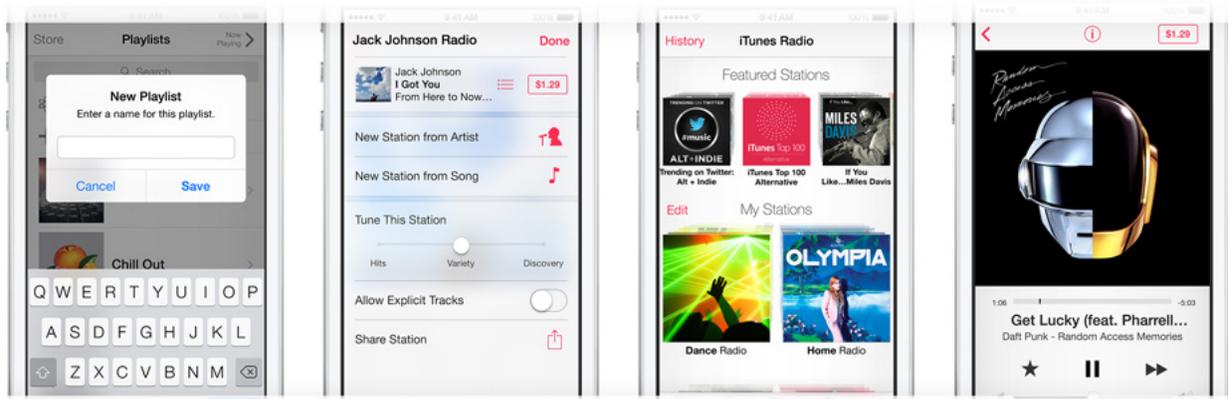
Swipe gestures

Tap the month name in the left corner to change to month or year views. In Day view, you can swipe the week bar at the top to jump to days in the next or previous week.

Search for specific events

Tap the search icon for a list view of every event in your calendar.

Music



Create playlists

In the Music app, tap Playlists, then tap Add Playlist and give it a name. Now tap any song or video to add it to the playlist. You can add individual songs, entire albums, or all songs by an artist.

Create radio stations

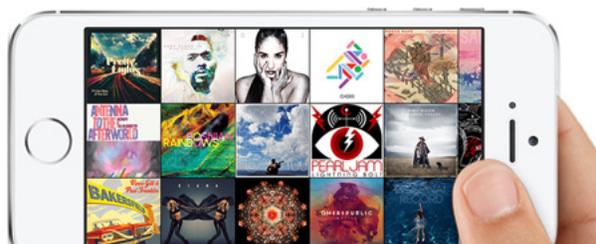
To create a station in iTunes Radio, tap the + icon under My Stations and search for an artist, genre, or song. Or choose from over 250 genre-focused or DJ-curated stations.

Edit radio stations

Remove or add new stations to your My Stations list by clicking Edit and the minus symbol to delete stations or the plus symbol to add them.

Buy songs from iTunes Radio

Tap Buy on a song that's currently playing or one in your History or Wish List, and it downloads instantly from iTunes to your library.

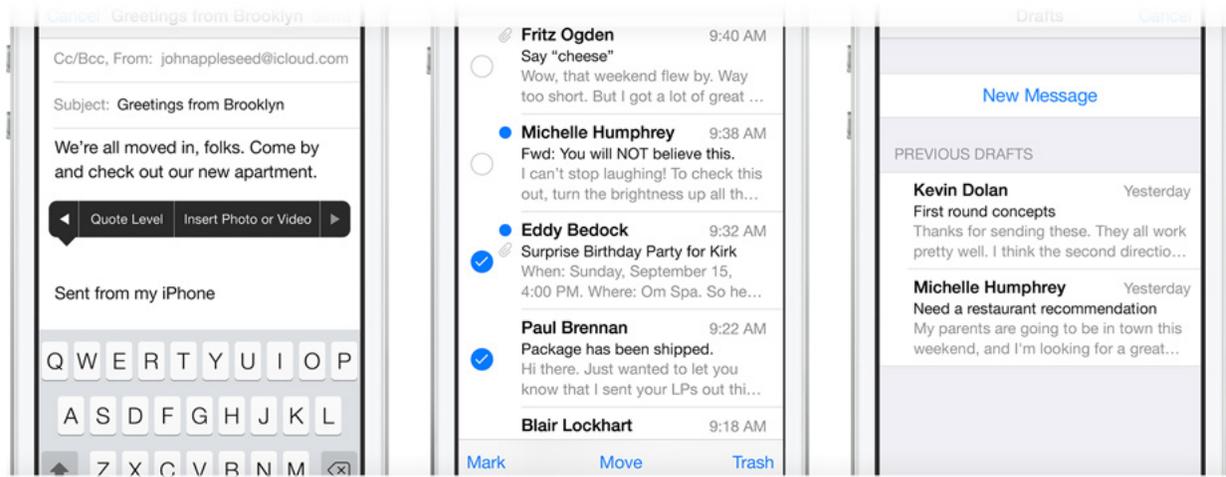




Musical landscape

While browsing your music collection, switching to landscape view displays a mosaic of your album covers. Swipe to scroll, pinch to zoom in and out, and tap to play.

Mail



Insert a photo or video

When you're composing an email, touch and hold in the message to see the "Select, Select All" menu. Tap the arrow and select "Insert Photo or Video." Now you can choose a photo or video to attach from your Camera Roll, albums, or shared streams.

Keep your inbox clean

You can delete or move messages in batches. From your inbox, tap Edit, select the messages you want to organize, then tap Trash or Move.

Get back to your draft

Touch and hold the Compose button to switch to your list of saved message drafts.

Safari





Single sign in

Sign in once under Settings, and you can tweet or update your Facebook status directly from Safari, Photos, Camera, and Maps. Or ask Siri to do it for you.

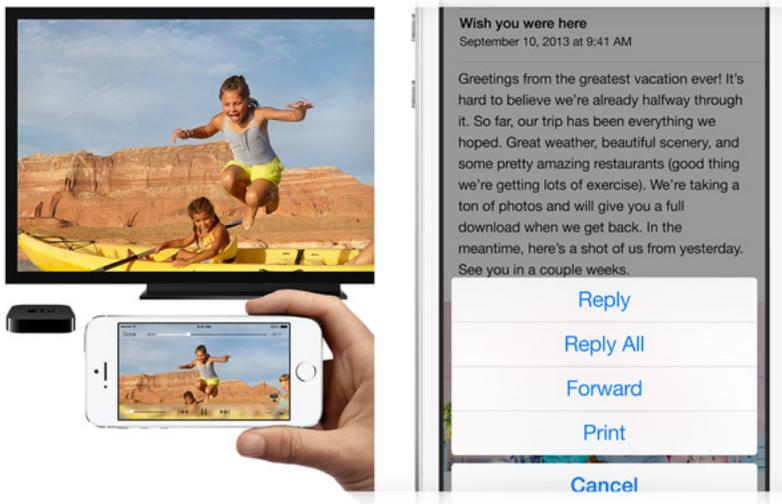
Manage open Safari pages

Drag and drop to rearrange your tabs. To close tabs, tap the X or just swipe them off the screen.

Create web clips

Quickly visit your favorite websites by creating web clips for them on your Home screen. Visit the site and tap the Share button. Then select "Add to Home Screen."

AirPlay and Wireless



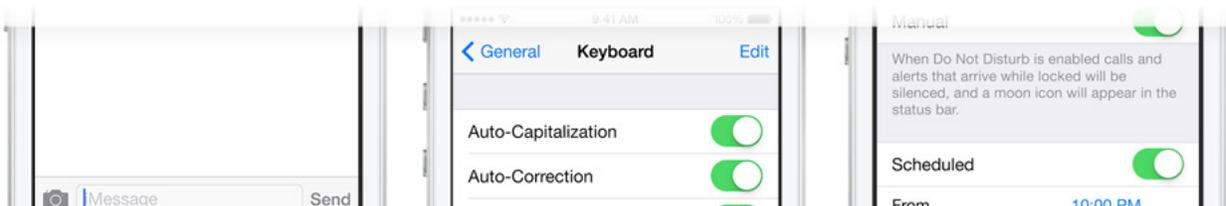
Broadcast live with AirPlay

When connected to a Wi-Fi network, you can use AirPlay Mirroring to share exactly what's on your iPhone with your HDTV connected to an Apple TV. Just access Control Center by swiping up, tap AirPlay, and select your TV.

Print wirelessly from iPhone

AirPrint makes it easy to print email and web pages from your iPhone to your AirPrint-enabled printer. To print an email, tap the Reply icon and select Print. To print a web page, tap the Share button and select Print. You can also print photos, documents, and more.

Settings





Enable emoji characters

Access all sorts of smileys, animals, shapes, and other peculiarities from your emoji-enabled keyboard. Go to **Settings > General > Keyboard and tap International Keyboards**. Add a new keyboard and select **Emoji**. Now when you type, just tap the globe button and choose the emoji that fits the mood.

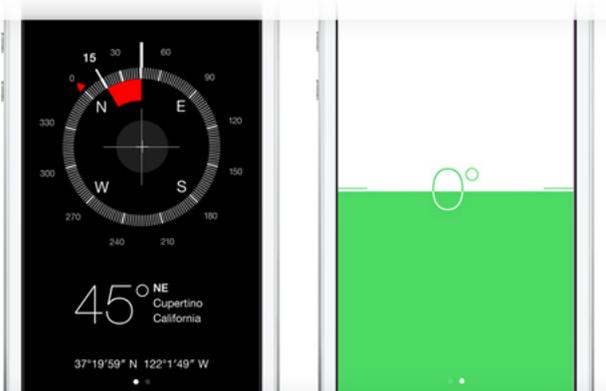
Keyboard tips

Go to **Settings > General > Keyboard** to turn on or off features like **Auto-Capitalization**, **Auto-Correction**, and more.

Do Not Disturb

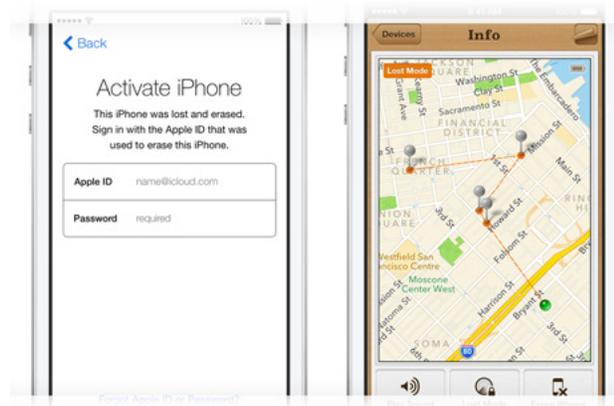
In **Settings**, turn on **Do Not Disturb** to silence sounds from incoming calls and notifications. You can allow calls from your favorites, specific contacts, or contact groups. Enable **Do Not Disturb** manually or schedule a recurring time.

Compass



Access a level or an inclinometer by swiping left in **Compass**.

Find My iPhone



If you've lost your iPhone, [Find My iPhone](#) can help you locate it. Go to Settings > iCloud and turn on the Find My iPhone feature.



For more tips, tricks, and instructions, tap the Bookmarks icon in Safari, then select iPhone User Guide.



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The Best iPad Tips and Tricks [Updated for iOS 7]

Introduction

Since the introduction of the iOS mobile operating system, Apple has brought the biggest change to the system with the release of iOS 7. It has a substantially redesigned user interface aiming for simplicity alongside new features added for running on Apple mobile devices including the iPad and iPad mini.

With this new release, some access methods have been changed and it can be quite tricky to find out the ways that you used to do with the system. For example, a very simple feature such as Spotlight Search that was located to the left of the home screen in the previous versions of the iOS has now been rewrapped.

If you are new to the iOS 7, check out this article which can be helpful for using an iPad or iPad mini with the new version installed.

Note: The steps described in this article work for your iPad or iPad mini running in iOS 7. If you're using an older version, see this article [The Best iPad Tips and Tricks \[iOS 4 to 6\]](#).

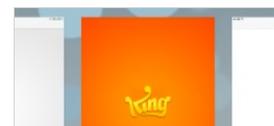


Index:

Switch between Open Apps ▾

How to Switch between Open Apps

When running an app, you can minimize it by simply clicking the Home button. Getting back to it is not just one click on the taskbar like the way you do in Windows. But the iPad way is not difficult either.



1. Double-click your iPad's Home button to reveal the open apps.
2. Swipe left or right, tap an icon or a thumbnail to instantly switch to an open app.



Note: On step 1 above, you can also use four or five fingers to swipe up to reveal the open apps, and swipe down to hide them.

How to Close a Running App

The iPad doesn't need you to close a running app for every instance. But in some cases like playing a game, you may need to actually close the app in order to start a new level rather than continuing the last. Here are the steps to follow:

1. Click your iPad's Home button to minimize the app if it's running.
2. Double-click the Home button or swipe up with 4-5 fingers to see a row of running apps.
3. Swipe up the thumbnail of the running app to close it.
4. Double-click the Home button again or swipe down with 4-5 fingers to return to the Home screen.

How to Remove an App

Installing apps from the App Store to your iPad is convenient, likewise removing them is pretty straightforward.

1. Touch and hold an icon on your screen until the icons start wiggling.
2. Tap the X sign on the icon of the app you want to remove.
3. Select the Delete button to confirm.
4. Repeat the same for others and click the Home button to finish.

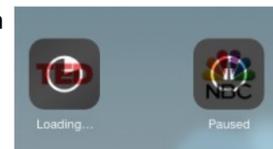


Note: If you have synced your apps with the iTunes on your computer, uncheck this app in the iTunes or else it will be restored to your iPad when syncing.

How to Pause or Cancel an App Download

If you're downloading or updating more than one app at a time from the App Store, it can take some time as some apps can be very big to download. But you can choose to pause or cancel an app download. That's easy:

1. Keep loading the one you need to download first, and tap the rest to make them paused. To continue loading, tap them again.
2. To cancel an app download, follow the steps similar to removing an app described above.



How to Re-arrange Icons

When you install new apps to your iPad, the system stacks up the icons automatically without asking you to select a home screen. But you can subsequently re-arrange the icons on the home screens and on the Dock.

1. Touch and hold any icon on your screen until the icons start wiggling.



- wiggling.
2. Drag an icon to a different spot on the screen, or even to or from the Dock, which allows for six icons.
 3. You can also drag an icon to the left or right edge of the screen until it starts sliding, then drop the icon to another screen.
 4. Click the Home button to finish.

How to Create, Rename and Remove Folders

Other than the apps on the dock, sometimes it's difficult to quickly look for an app to open if you have many icons spreading across a few screens. Why not create a folder to group similar apps together? It's much easier than you might think.

1. Touch and hold any icon until the icons start wiggling.
2. Drag an icon over the top of another. The system then automatically makes a named folder, with the two icons put under it.
3. Click the Home button to finish.



You can drag more similar apps to the folder when needed, or rename a folder at any time—touch and hold the folder icon to make it wiggle, tap it to expand, then edit the folder name after selecting it.

While the system auto creates a folder for you, it does the same to removing a folder automatically—make the folder icon wiggling, tap it to expand, then clear all items inside the folder either by dragging them out or deleting them one by one, and the empty folder clears by itself. Smart?

How to Type Faster with Multiple Spaces

Instead of typing a period at the end of each sentence and follow by a space, you can double-tap the space bar, or tap once with two fingers, to get the same result.

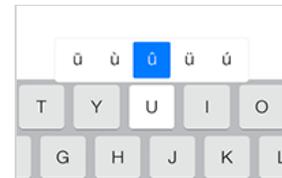
Ironically the iPad soft keyboard doesn't have a Tab key, but you can tap the space bar with three fingers at the same time to get three spaces, or four fingers to get four spaces. It works for five spaces too if you put five fingers together to press the space bar :)

How to Type Special Characters

If you often need to switch between the on-screen Alphabet and Number keyboards just to type quotation marks in a sentence, then why not check out below to find out more?

While on the Alphabet keyboard:

- ' (single quotation mark) => touch and hold the Comma key (,)
- " (double quotation mark) => touch and hold the Full-stop key (.)
- Turn caps lock on/off => double-tap the Shift key to lock, single-tap to unlock.
- Special letters not on the keyboard? => touch and hold a key, then slide to choose a variation. (See *the screenshot*).
- Need just a digit or symbol from the Number keyboard? => touch the .?123 key and slide to a digit or symbol key, and you're back to the Alphabet keyboard automatically.



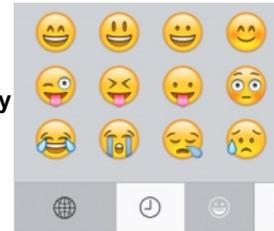
While on the Number keyboard:

- Symbols not on the keyboard? => touch and hold a key, then slide to choose a variation, or tap the #+= key to find out more.
- Often type an equation? => touch and hold the #+= key, tap a sign and you're back to the Number keyboard when you release the #+= key.
- Need just a letter from the Alphabet keyboard? => touch the ABC key and slide to a letter key, and you're back to the Number keyboard automatically.

How to Type Smiley or Emoji Characters

You don't need to rely on third party software to type smiley or emoji characters as the system includes a built-in Emoji keyboard.

To type a smiley or emoji character, touch and hold the "Globe" key on the keyboard, select Emoji, a plethora of emoji characters are then at your fingertips.



How to Use a Keyboard Shortcut

Need to type and re-type certain phrases over and over again? Then why not use a keyboard shortcut so that you type faster and it saves your time. This feature is available in your system and you can set a keyboard shortcut easily.

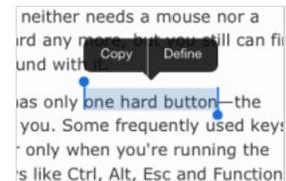
1. Go to Settings > General > Keyboard.
2. Tap "Add New Shortcut..."
3. Enter a phrase, e.g. [in my opinion](#)
4. Enter a shortcut, e.g. [imo](#)
5. Tap "Save".

The next time you type a shortcut, e.g. imo, followed by a space, the system will expand it to a phrase that you've set.

How to Cut, Copy and Paste

This looks simple but can be tricky sometimes when you use different apps. In general, these steps can be used in Mail or some other apps:

1. Double-tap to select a word, or tap once with two fingers to select a paragraph. (Note)
2. Drag the handles to adjust the area if needed, then select Cut or Copy.
3. Tap an insert point then tap the cursor, or more directly, touch and hold an insert point.
4. Select Paste.



Note: Step 1 doesn't work in a browser like Safari since "double-tap" has been used to enlarge a webpage. Instead, use "touch and hold" to copy text or an image. If "touch and hold" shows a block on a certain webpage, try "tap and touch-and-hold".

How to Undo and Redo by Shaking

When you accidentally cut away some text and need to undo your last action using such apps as Mail or Notes, you can tap the Undo key on the Number keyboard. To redo, switch to the Symbol keyboard, then tap the Redo key. As an alternative, you can also shake your device to undo and redo, like this:



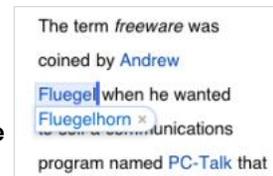
1. After deleting some text, hold your iPad firmly with your both hands and give it a quick shake, and the Undo button (*like the screenshot*) appears for you to undo.
2. To redo, shake it again, but don't drop your iPad!

How to Turn Off Auto-Correction

When you're typing through, the system checks your spelling and suggests a word. Unless you've rejected it by tapping the x button, the suggested word overwrites your word when you finish typing it followed by a space, punctuation mark or return character. If you feel that's annoying, you can turn off Auto-Correction.

1. Open the app Settings and select "General" on the left panel.
2. Select "Keyboard" on the right panel.
3. Turn off "Auto-Correction".

Note: As an alternative, you can opt for an audio alert whenever the system suggests a word using the "Auto-Correction". To do so, go to Settings > General > Accessibility, and turn on "Speak Auto-text".



How to Split, Merge, Dock and Undock a Keyboard

If you're holding your iPad with both hands and you know how hard it is to thumb type either in a portrait or landscape view. The good news is that the system gives you an option to split and undock a keyboard.

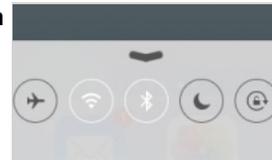
- Touch and hold the "Keyboard" key, then slide to select an option to split or undock a keyboard, and do the same to merge or dock it.
- Or use two fingers to stretch the keyboard to split it, and pinch to merge it.



How to Lock Screen Orientation

The iPad screen switches to either the portrait or landscape view in response to the way you hold the device. What if I want to lock the screen orientation to one view so that the screen doesn't rotate to another? Easy.

1. Swipe up from the bottom edge of the screen to review the Control Center.
2. Hold the device to the orientation you want, then tap the Orientation icon (see *the screenshot*) to lock it.



To unlock it, tap the Orientation icon again. You can also easily switch on and off other controls such as airplane mode, WiFi, bluetooth, etc., in the Control Center.

How to Print Screen

Where's the PrintScreen button when you need to take a screen shot of your iPad? Instead of using one button, try a combination of two:

1. Press and hold down the Sleep/Wake button at the top right corner of your iPad, and click the Home button.
2. Open the app Photos, and you can see your screenshot already saved in the Camera Roll album.

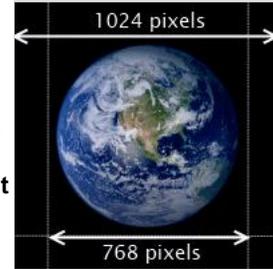
How to Select Wallpapers for your iPad

You can easily select a wallpaper from a collection of a few in your system and set it as your Home and/or Lock Screen.

1. Open the app Settings and select "Wallpapers & Brightness" on the left panel.
2. Tap "CHOOSE WALLPAPER", then select a wallpaper from Apple's Dynamic or Stills set.
3. Tap "Set Home Screen", "Set Lock Screen" or "Set Both".

You can also select a picture from the Camera Roll or Photo Library, but in some cases it might not fit into your device's resolution, such as 1024 x 768 pixels.

Ideally, since the iPad screen can be orientated in portrait (768 W x 1024 H) or landscape view (1024 W x 768 H), this type of wallpapers is more suitable—a square image of 1024x1024 pixels, with the significant part visible in the central area of 768x768 pixels so that it won't be cropped away when your iPad is held in either view, as illustrated on the right.



How to Access Spotlight Search

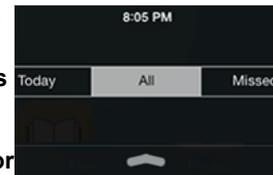
The Spotlight Search in your iOS system is just like the indexed search in Android or Windows. It allows you to search your entire iPad for something that you're looking for, either it's a message, a contact, an app or a document. The Android system displays a search box right in front on the home screen, but the search box seems to be hiding somewhere in the iOS 7 system. Hey, it's just a gesture away to get it.

- Swipe down from the center of a home screen to reveal the Spotlight Search.
- To hide it, either click the Home button, tap "Cancel" or an empty spot of your home screen.

You can also customize and reorder the items to be included in the search results by going to Settings > General > Spotlight Search.

How to Access Notification Center

Just like the current Android system, the iOS system allows you to quickly access a notification by swiping down from the top edge of the screen, saving you the trouble of finding alerts on the app icons in various home screens.



- Swipe left or right to switch between the views for Today, All or Missed, or tap one of them right away to check the notifications.
- To clear a pending alert right away, press the X sign where available, and then the "Clear" button.
- To access a notification from an app such as Reminders, tap an item and you're taken to the related app.

Better still, you can customize notifications the way you want from Settings > Notification Center.

How to Use a Dictionary

Don't know the meanings of a word when reading an article in a web browser or ebook, a text message in an email or some where? No problem. A dictionary is always around with you in the system. To use it:

1. Touch and hold to select a word.
2. Tap "Define".

The dictionary appears and the word is defined. If no definition is found, check if you've downloaded a dictionary by tapping the "Manage" button.

How to Scroll Back to the Top

When browsing the articles of Gizmo's Freeware, you can tap the link [Back to the top of the article](#) we often add at the end of the pages for your convenience. But what about other web pages without the link?

Using the iPad, you just need to tap the Status bar at the top of the screen to quickly scroll back to the top of the page.

This works in Safari or Terra Browser, and does the same in other apps such as Mail, Notes and Photos.

How to Edit Bookmarks and Folders in Safari

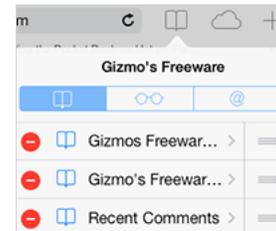
Just like most browsers, the app Safari allows you to add bookmarks and folders easily for getting to the websites fast when browsing.

Add a bookmark

1. On the page you like to bookmark, tap the Share button  and select the **Bookmark** icon.
2. Change the bookmark title if needed.
3. Choose a folder to place the bookmark and tap "Save".

Add a bookmark folder

1. Tap the **Bookmark** button .
2. Tap "Edit", then "New Folder" and give a title.
3. Choose a location to place the new folder.
4. Re-order items, if any, by dragging the Sort button  and tap "Done" to finish.



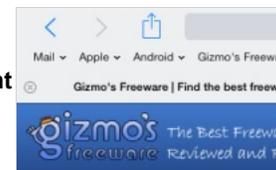
Remove a bookmark / folder

1. Tap the **Bookmark** button , and browse to a folder when needed.
2. Tap the Edit button, then tap the minus sign on the item to remove.
3. Press "Delete" to confirm and tap "Done" to finish.

How to Enable Bookmarks Bar in Safari

If Safari doesn't display the Bookmarks or Favorites Bar, you can enable it in just a few steps:

1. Open the app Settings.
2. Select "Safari" on the left panel.
3. In the GENERAL box, turn on "Show Favorites Bar" on the right panel. (Note)



You will then see the Bookmarks Bar shown right below the Address bar in Safari. Though it takes up a small space on your iPad screen, but you can easily see your bookmarks and access them more directly.

Note: The "Favorites" in the GENERAL box also allows you to select your favorite folder. The bookmarks in this folder will appear in a new tab when you open it.

How to Add a Web Clip Icon to Home Screen

If you frequently visit a web page, you can tap a web clip icon on your home screen and quickly access the page without the need to touch the Safari icon. This web clip icon can be added to your home screen easily:

1. On the page you often visit, tap the Share button  in Safari.
2. Select "Add to Home Screen" and a web clip icon appears.
3. Edit the page title if necessary, then tap the "Add" button.

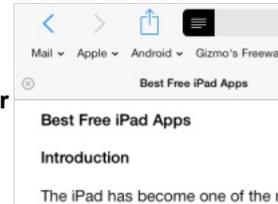


Next time you visit the same web page, just tap the web clip icon on your home screen. Some websites including Gizmo's Freeware have a web clip icon which has been customized for you (see the screenshot).

How to Read a Webpage with Safari Reader

While you read a web page in a browser, you can either double tap or stretch a page to enlarge the size for ease of reading.

Safari browser takes a step further by taking the ads or other clutter out of a web page. It automatically detects a web page with substantial text, such as online articles, and presents you with a Reader button at the left end of the address field.



Tap the Reader button when it appears and you can read or even email the articles in a clean layout without ads or other distractions, re-tap the button and you're back to the original page.

How to Send Instant Messages

Becoming a competitor to BlackBerry Messenger, the Messages app developed by Apple gives you a real-time instant messaging service via Wi-Fi or 3G for iOS system users. To use this service and send an instant message from your iPad is pretty straightforward.

1. Tap the Messages app icon.
2. Tap the Compose icon then the Plus sign to add a contact, who will be identified by the service if running the same app.
3. Add text, photos or videos and tap the Send button.

The service supports group messaging, tracking with delivery receipts and encryption of messages.

How to Setup Mail Accounts and Sync Options

The iPad allows for adding multiple mail accounts including iCloud, Exchange, Google, Yahoo, AOL, Outlook and others. To set up a mail account is straightforward especially in this example, GMail.

1. Open the app Settings and select "Mail, Contacts, Calendars" on the left panel.
2. Tap "Add Account", select Google, then enter name, email address and password.
3. Tap "Next" for verifying.
4. Leave the sync settings "On" for Mail, Contacts, Calendars and Notes, tap "Save" to finish.

After this setting, you can then open the app Mail to send emails and read incoming mails, check and edit entries in the apps Contacts, Calendars and Notes, which are automatically synced with your GMail account over the air.

How to Change a Mail Signature

Each time you send out an email using the Mail app, it adds a signature "Sent from my iPad". If you dislike this signature, clear or replace it with your own.

1. Open Settings, select "Mail, Contacts, Calendars", and tap "Signature" on the right panel.
2. Clear the signature "Sent from my iPad", or replace it with your signature or name in the accounts you choose.
3. Tap the "Mail, Contacts..." button when done.



How to Use Reminders

The iOS system adds a Reminders app to your iPad so that you can set up a task or reminder easily.

To add a task or reminder

1. Tap "Add List" and select an account to contain reminder items.
2. Select a list from the left panel, then tap on a blank line on the right panel to add a reminder.
3. Tap the 'i' sign to adjust details such as date/time to remind, repeat, priority, list and notes, and tap "Done" when finished.

To edit lists

1. Tap the "Edit" button on the left panel.
2. Tap the minus sign to remove it, or drag a "Sort" button to reorder lists.

Reminder items appear in the [Notification Center](#) depending on your settings from Settings > Notification Center > Reminders.

How to Slideshow a Collection of Photos

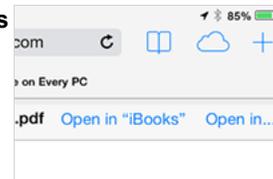
With the default Photos app, you can easily slideshow your collection of photos, with options for transition effects and music.

1. Run the app Photos and select a collection of photos such as an album.
2. Tap "Slideshow", then select a transition effect, switch on "Play Music" and select Music to play.
3. Tap "Start Slideshow".

Can you show each photo faster or slower? Yes. Open the app Settings, select "Photos & Camera" on the left panel, then in SLIDESHOW on the right panel, select a time interval you need. You can also choose options for repeat and shuffle.

How to Download PDFs to iBooks via Browser

The app [iBooks](#) developed by Apple is free to install and it supports PDF format. When you download and read a PDF file in a browser such as Safari, you can also transfer the PDF file to the library for reading in iBooks anytime anywhere without the Internet access.

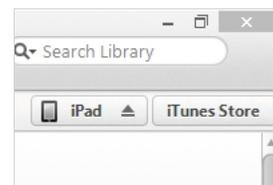


1. In Safari on your iPad, tap a PDF download, e.g. "[9 Great Freeware Programs that Should be on Every PC](#)", the browser then displays the PDF content after download.
2. Touch the screen, and tap the "Open in iBooks" button at the top.
3. When opening up in iBooks, the PDF file is automatically added to the library for you.

How to Sync iPad with PC-based iTunes

Syncing iPad with your PC-based iTunes provides a backup copy of your apps, music, videos, contacts and other data files on your PC. In case you've accidentally deleted some files from your iPad, you can restore them back with syncing. It's also a way to get apps, songs and videos from your PC to your iPad, besides getting them directly with the App Store and iTunes apps on your device.

To get this to work, iTunes is required on your PC. If you've not installed it, you can get it [here](#), then follow these steps for syncing your iPad with the PC-based iTunes.



Syncing your iPad using a cable

1. Launch iTunes and connect your iPad to your PC using a cable.
2. Select the iPad device on the menu in iTunes and click the "Sync" button for syncing. (Syncing may be done upon connection depending on the settings.)
3. Click the Apply button to sync again if you've changed any options in the settings.
4. Click the Eject button in the iTunes to disconnect it from your iPad when finished.

Syncing your iPad via Wi-Fi

The iOS system allows you to sync your iPad over Wi-Fi. You can enable this feature by the steps below.

1. Launch iTunes (version 11 or newer) and connect your iPad to the PC using a cable.
2. Select the iPad device on the menu in iTunes.
3. In "Summary" view, scroll to the bottom and check "Sync with this iPad over Wi-Fi" and click "Apply".

Disconnect the cable, restart your computer and iTunes, check if your iPad device is shown up in iTunes for syncing when your iPad is plugged in to power and connected to the same Wi-Fi network with your PC.

How to Backup your iPad using iCloud

Using the iOS system, you can back up your data, such as photos and videos in the Camera Roll, app data, home screen, device settings and messages on your iPad, to the online iCloud storage up to 5 GB for free.

1. Go to Settings > iCloud > Storage & Backup
2. Turn "iCloud Backup" on if it's switched off
3. Backup is then done automatically to the iCloud storage when your iPad is plugged in to a power source, locked and connected to Wi-Fi. Or you get it done immediately by tapping "Back Up Now".

If you opt for iCloud Backup, it will turn off automatic backups to your PC when you sync with iTunes. But you still can do a manual backup—just connect your iPad to iTunes, then in iTunes, right-click the iPad device on the left panel and select "Back Up" from the context menu.

When you need to restore your iPad or set up a new device, you can have this option "Restore from iCloud Backup" with this online service, besides an opportunity to restore from iTunes.

How to Lock your iPad

Don't like your kids to mess with your device or someone to read your emails on your iPad? Lock it with a password.

1. Open the app Settings and select "General" on the left panel.
2. Select "Passcode Lock" on the right panel.
3. Tap "Turn Passcode On".
4. Enter a 4-digit passcode, and the same again to confirm.

Each time when your iPad is turned on, you'll have to enter the 4-digit passcode to access your iPad.

In addition, you can lock your iPad to a certain screen of an app you choose, or disable touch access to certain areas of that screen. To enable this feature, turn on Guided Access as follows:

1. Open the app Settings and select "General" on the left panel.
2. On the right panel, select "Accessibility", then turn on "Guided Access".
3. Tap "Set Passcode" and enter a 4-digit passcode twice to confirm.

To lock your iPad to a certain screen of an app:

1. Open an app and select a screen you want to lock, triple-click the Home button.
2. Turn off "Touch" to lock the whole screen, or circle areas on the screen you would like to disable.
3. Tap "Start" to begin with Guided Access.

To end Guided Access, triple-click the Home button, enter the passcode then tap "End".

How to Find Your iPad

Is there a way to locate your iPad if it gets lost or stolen? Yes. Not only possibly can you locate it, but you can display a message or play a sound on your iPad, lock it using its existing passcode, or even erase all data on your device remotely, with help of the feature "Find my iPad" that can be enabled on your device.

1. Open Settings app, select "Mail, Contacts, Calendars" and check that "Fetch New Data" is set to Push.
2. Select "Add Account", choose iCloud, then enter your Apple ID and password.
3. When prompted, click "OK" to allow the service to use the location of your iPad.
4. Keep the setting "Find My iPad" on and tap "Save".



Then try to find your iPad:

1. Sign in with your Apple ID at icloud.com using a PC web browser, or another device installed with [Find My iPhone](#).
2. Once your device's location is updated on a Google map, click the dot then the info button next to the device name.
3. Click "Play Sound", "Lost Mode" or "Erase iPad" as you need.

How to Reboot the System

In the event your iPad apps freeze or the system becomes unresponsive, you can try to reboot the system as follows:

1. Press and hold the Sleep/Wake button at the top right corner of your iPad until a red slider appears. Slide your finger across the slider and the system will turn off. (Alternatively, press and hold down the Sleep/Wake button and the Home button at the same time until the system turns off.)
2. Turn the system on by pressing and holding the Sleep/Wake button until the Apple logo appears.

How to Get iPad User Guide

In addition to these tips and tricks covering some quick and easy points, if you wish to read a full manual on iPad features, controls and the built-in apps, you can get a free copy of the iPad User Guide from Apple [here](#) in PDF format or [here](#) in a handy eBook format.



If you've installed the free app iBooks on your iPad, open the app, tap the "Store" button and search for "iPad User Guide", you can then download the Guide directly into your iBooks for reading.

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How to fix battery life issues with iOS 7, iPhone 5s, and iPhone 5c



[iOS 7](#) is here - we have your [complete iOS 7 review](#) to prove it! - and you know what that means, right? Some of you are going to have battery life issues! For some of the people, some of the time, it's simply the cost of the OS updating process, and iOS 7 is no different! So, if your iPhone, iPod touch, or iPad on iOS 7 is draining its battery too fast, or not lasting long enough on stand-by, here are some things you can try to fix the problem!

Note: iOS 7 appears to use much more battery its first day or two after updating. Whether that's Spotlight search re-indexing or the system behind multitasking smartening up we're not sure. But, if you've just updated to iOS 7 and are experiencing battery life issues, give it a day or two to see if they stabilize on their own before doing anything drastic.

Update: the [iPhone 5s](#) and [iPhone 5c](#) have launched now too, so we've updated this article to include them!

1. Test battery life on standby (put your device down)

As soon as you get a new version of iOS - or a new iPhone, iPad, or iPod touch - it's only natural not to want to put it down. It's a new toy, and there are a ton of new features to try out. iOS 7 in particular, what with it being built on top of a physics and particle engine like a video game, is especially fun to play around with. And every time you knock the live wallpapers around, stare at the parallax scrolling, fling away multitasking cards or Safari tabs. spin the compass. or do any one of a hundred other fantastic things. the screen will

be lit up, the radios will fire, and the battery will drain. Likewise, every app can multitask now, and while iOS is as smart as smart can be about managing how and when they all update, they're all updating.

The point is, it's almost impossible to realistically assess a change in battery life if you've also changed your usage pattern. In other words, if your battery feels like it's only lasting half as long, the first step to fixing it is figuring out if you're using it twice as much first.

Before you do anything drastic, put your device down for a few minutes and then check the battery change. If there isn't a big change while in standby, you're probably okay and your battery life will return to normal when your usage returns to normal (after the novelty wears off). If your device continued to drain, and drain fast, even when you weren't using it, there's a problem.

2: Check for software problems

If, in general, your battery life is consistently short and you're basically just watching the indicator drain down before your eyes, here are some things to try, in order of how easy they are to do.

- **Restart/reset your device.** If you haven't rebooted in a while, give it a try. There could be a rogue process or something else doing what it shouldn't be doing, and a restart can often fix that. [Here's how to reboot](#)
- **Power cycle.** About once a month, and certainly if you think you're having problems, you should completely drain your iPhone, iPod touch, or iPad's battery -- drain it until it shuts down on its own -- and then charge it back up to full. That re-calibrates the battery indicator and you'll get a more realistic idea of what your levels are.
- **Quit power hungry apps.** Double-click the Home Button to activate the multitasking car view and quit, hold your finger down on power-hungry apps, and then fling them off the screen to close them. This is key for apps like VoIP (like Skype), streaming audio (like Pandora), or navigation (like TomTom). Anything running all the time will drain battery. That's how batteries work. Some apps can also fail to sleep properly when not in use. If quitting Facebook stops your battery drain, quit Facebook. After some experimentation you'll find occasional and chronic offenders alike.
- **Check your cell signal.** If you're in an area of weak signal, or at the edge of LTE or 3G support, your iPhone's radio could be screaming away on full power just trying to stay on the network, or switching between connection types, and wasting a lot of power. Good LTE signal is more power efficient than good 3G signal (because the radio can fire up, do its job, and power down much, much quicker), but bad LTE signal is just as bad as bad 3G, which is terrible. If you're at the edge of LTE, switch to 3G. If you're almost off the grid, turn off the radio unless and until you need it. Then get back to work as fast as you can!
- **Go to the Apple Store.** Sometimes you do get a lemon, or your iPhone or iPad develops a real problem that only Apple can solve by either swapping it for another device or otherwise figuring out a fix.

3. Restore your device as new (not from backup)

The single biggest cause of battery life problems with iOS devices occurs when they are restored from backup and not set up as new devices. Whether it's cruft or corruption, bit rot or simply bad bits, a clean install as a new device -- incredible pain in the butt though it may be -- is usually the best fix for any battery life issues. This is the nuclear option. You will have to set up absolutely everything again, and you will lose all your saved data like game levels, but in most cases your battery life will be better than ever.

- [How to restore and set up your device as new](#)

4. Turn off what you're not using

If your battery life is normal but you still find yourself needing extra power on some occasions, there are a few things you can do. Firstly plug in your device. At home, at work, in the car, there are plenty of opportunities to top up your battery. If you're stuck and can't plug in, here are some other things you can try.

Anything running on your iPhone, iPod touch, or iPad uses up the battery. So if you've tried everything else and it turns out you're just using your device more than the battery will

allow for the length of time you need to use it, you'll need to make some hard choices. You'll need to stop using some of the features you don't really need in order to keep using the ones you do. The more you turn off, the longer your battery will last -- but of course the less you'll be able to do. It's a balancing act but one that can help you squeeze out a little extra juice when you really need it.

- Turn off Background app and content refresh: Don't waste power downloading things when you don't explicitly need to. Settings, General, Background App Refresh shows you everything you can turn off. Also go to Settings, App Store and turn off automatic app and content downloads.
- Turn off Siri's Raise to Speak. Go to Settings, General, Siri. Readers keep telling us this has helped them with battery life due to accelerometer issues.
- Turn off Location Services. Go to Settings, Privacy, Location Services, and turn off any app and system service you really don't need tracking or using your location. Including the new Frequent Locations tracker!
- Turn off Push Notifications. Likewise, go to Settings, Notifications, and turn off any app you don't care to be alerted about.
- Turn off Notification Center widgets. Stocks, and particularly weather in Notification Center seem to be causing our readers some battery grief. Since weather can be location-based now, the potential is there for more battery abuse.
- Turn off Spotlight indexing. It will cramp your search style, but if you don't need the index process running right now, turn it off.

There are some old tricks you can try when you're in a jam as well, and the new [Control Center](#) makes it really easy to do many of these really quickly now!

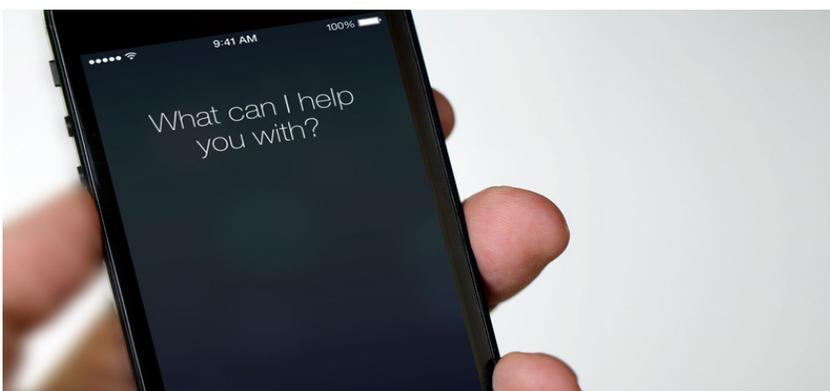
- Set Auto-Lock to 1 minute
- Turn off any extra sounds, like keyboard clicks
- Turn off the iPod EQ
- Use headphones instead of the speaker if you have to listen to audio or music
- Turn down the screen brightness
- Turn off Bluetooth when not using it
- Turn off Wi-Fi when not using it
- Set all email, calendar, and contacts accounts to "Fetch" (turn off Push)

5. Airplane mode!

If you're really desperate, put your iPhone or iPad in Airplane Mode and save the radios for when you need them. If you're *really* desperate, you can also turn your device completely off until you need it (it will still use a tiny amount of power but far, far less than anything else).

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How to give Siri a sex change in iOS 7





With iOS 7, Siri [gets improvements](#). It's no longer beta, and it adds new functionality thanks to deals with new partner services. The interface has changed, and for the first time, you can select the gender of Siri's voice. Here's how.

Siri's voice changes from country to country, but up to now, if you live in the United States or Canada, Siri has had only a female voice. Now you can make Siri sound male, or vice versa:

1. Tap Settings
2. Scroll down to the General setting. Tap it.
3. Tap Siri on the next screen.
4. A list of options will appear - you can turn Siri on or off completely, and select the language that Siri will understand. Other options enable Siri to provide you with voice feedback, help you identify yourself, and determine what you need to do to activate Siri.
5. The second option down is Voice Gender. Tapping it pulls up the option of Male or Female. Set Siri's voice to whichever gender you'd like.
6. Press the Home button to exit out of Settings.



This option isn't available in all countries, but it's there for Americans and Canadians.

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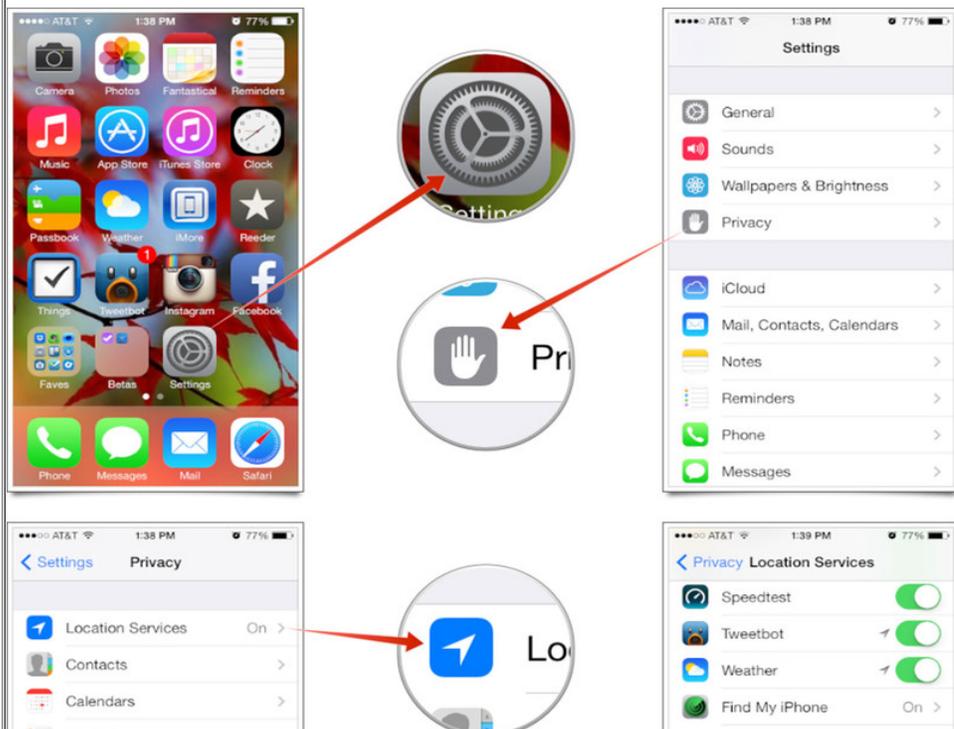
How to turn off iOS 7 frequent location tracking and increase your privacy



By default, [iOS 7](#) will track and record places that you visit most often to provide better location-based data such as in the Today summary of [Notification Center](#). If you value your privacy more than you do location-based data, you can turn the feature off. Turning off features like these can also help save a bit of battery life too.

Here's how:

1. Launch the Settings app from the Home screen of your iPhone or iPad.
2. Tap on Privacy.
3. Now tap on Location Services at the top.
4. Towards the bottom of the next screen, tap on System Services.
5. Again, towards the bottom of the next page, tap on Frequent Locations.
6. At the top of the next screen, turn the Frequent Locations option to the Off position.

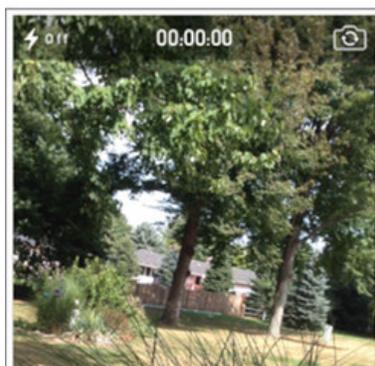
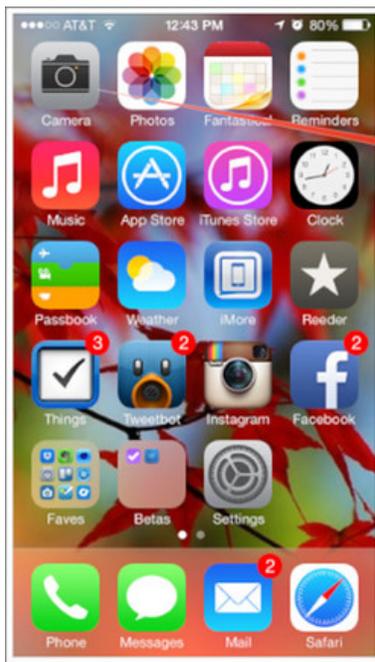




If you've updated to [iOS 7](#), you have probably noticed that a lot of the native apps and the way in which they function have changed. The Camera app is no exception and the way you toggle between modes, particularly video and photo, has also changed which has left some users confused.

Don't worry, video recording hasn't disappeared, you just access it a little differently in iOS 7, here's how:

1. Launch the Camera app from the Home screen of your iPhone or iPad.
2. The default mode is Photo as you can see underneath the capture area.
3. Just to the left of that, you can see the word Video.
4. To switch to Video mode, just swipe across the bottom menu to the right.



Swipe to the right over the bottom menu to switch to Video mode

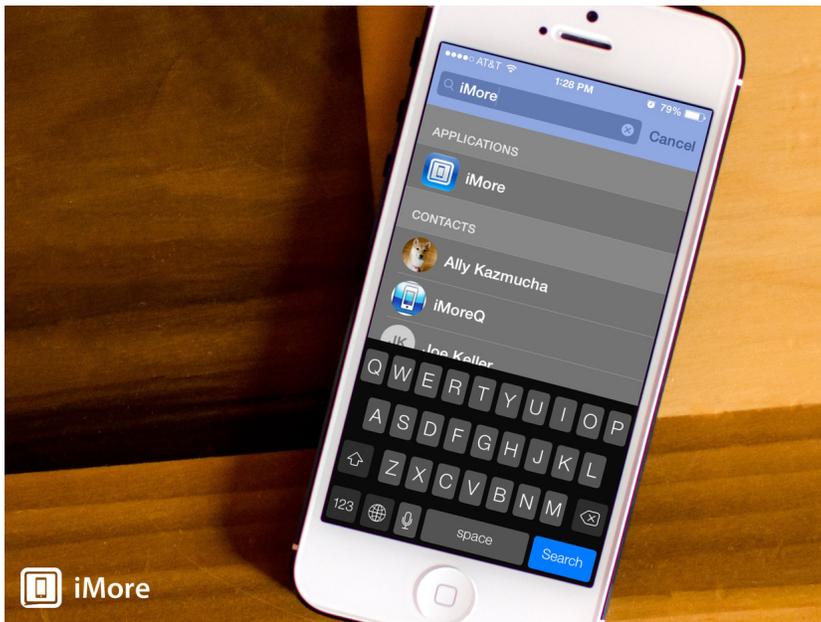
The Starbucks app [is free on the App Store](#), so even if you hate coffee you can use it to make a blank folder name without indulging.

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How to find Spotlight search - and your apps! - in IOS 7



If you've recently updated to [iOS 7](#), you may be wondering why you can no longer swipe to the right off your Home screen in order to search for apps like you could under iOS 6 and below. No need to worry though. Apple hasn't removed the feature, they've simply changed how you use it to make it even more convenient and easier to access.

Here's how:

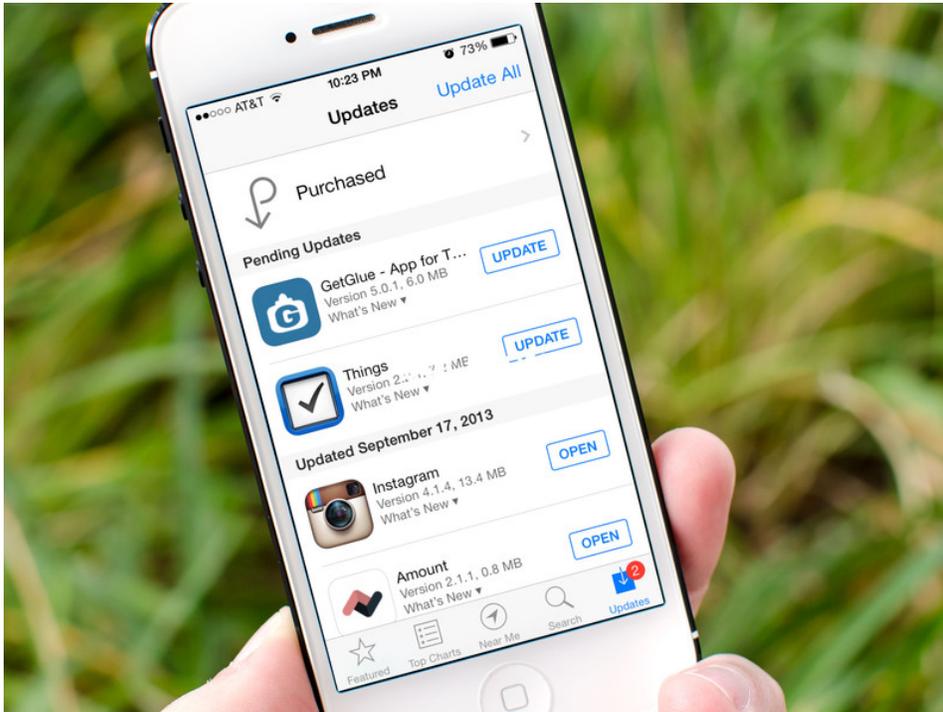
1. From any Home screen page of your iPhone or iPad, drag your finger down anywhere on the Home screen.
2. Spotlight search will now appear and you can search for apps, texts, or any other content you'd like just as you did on previous versions of iOS.



While it may take a while to get used to the new way Spotlight search behaves in iOS 7, it's actually a better location in our opinion since you can access it from *any* page of your Home screen without having to return to the first page.

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How to turn off automatic app updates in iOS 7



If you're running **iOS 7** on your iPhone or iPad, you no longer have to manually check for app updates and trigger the installs. iOS can take care of it for you with absolutely no effort on your part. Some of us, however, prefer controlling our updates and may not care for automatic app updates.

Fortunately there's a way to turn them off, here's how:

1. Launch the **Settings** app from the Home screen of your iPhone or iPad.
2. Scroll down and tap on **iTunes & App Store**.
3. Under the **Automatic Downloads** section, turn the option for **Updates** to **Off**.





That's it. App updates will no longer download and install on their own and will instead wait for you to tap update just like you've always done under previous versions of iOS 6.

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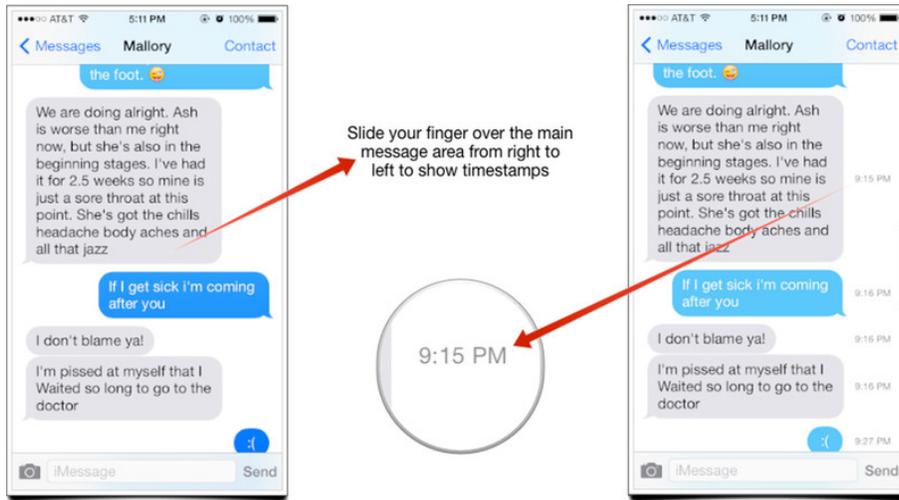
How to view timestamps for individual texts and iMessages in iOS 7



The Messages app got a brand new look in **iOS 7** and with that came some new features. One of them is the ability to view timestamps for every text or iMessage you send or receive. Previously you only saw sporadic timestamps but now you can see when you send and received each and every message on your iPhone or iPad.

Here's how:

1. Launch the **Messages app** from the Home screen of your iPhone or iPad.
2. Tap on the **message thread** that you'd like to view a particular timestamp for and find that particular message.
3. Anywhere in the message area, **slide your finger from right to left** to reveal timestamps for each individual message.



Once you're done viewing a timestamp, just release your finger and the timestamps will again be hidden off to the side.

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 <p>iPhone Accessories</p>	 <p>Compare iPhone Models</p>	 <p>iOS 7</p>	 <p>iCloud</p>
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[Want to trade in your old iDevice? Here's a link to compare prices](#)

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Are you wanting to trade in your old iPhone in order to get a new iPhone 5?

This company, Technollo.com (1-888-242-1110) pays for your old phones, iPads, laptops & some digital cameras.

This is a local company (15508 Bratton Ln Austin, Texas 78728) so I took my iPhone4 to them instead of shipping it.

They pay the most I have found thus far. Ask for Armando Filoteo, tell him that I sent you, and you should get a great deal.

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iPhones, iPods & iPads Class

This class meets in the CC ANNEX instead of the Cybercenter

Classroom. Please bring your iPhones with you to class.

Four, three-hour sessions

Fee: \$20.00

Description: The iPhone is the latest generation of 'smart' mobile phones operating as a small, hand-held and entirely portable computer. The iPhone comes with twenty standard 'apps', including e-mail, maps, internet, calendar, contacts and much more. This course will introduce you to the functions of these apps and basic operations, such as navigating the device, folders, cut and paste, bookmarks and camera functions.

The examples used in the class are based on the iPhone 4, but approximately 90% of the content is germane to the iPad and 80% to the iPod Touch. If you have an iPhone, iPad, or an iPod, you will learn a lot in this class.

Objectives & Course Summary: Upon completion of this course, you will be able to:

- Use the standard components of the phone.
- Understand the basic operations of the phone: touch scrolling, call answer and call dialing/return, apps location and function.
- Understand how to customize your phone in the settings menu.
- Understand the necessary requirements for installing apps.

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Free Reference Materials For your iDevices

iTunes information	iOS7	iPad
		
Click here to download	Click here to download	Click here to download

Apple iPhone User Guide	Apple iPad User guide	Apple Support Pages	Apple iCloud
			
Click here to view	http://Click here to view	Click here to view	Click here to view

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Go here to see if you qualify for an upgrade:

AT&T: dial 639# Verizon: Log into your My Verizon web page.

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Apps that might be of interest:

If you purchased a new iPhone 5s then you can download and install Pages, Numbers, Keynote, iphoto, and iMovie for FREE.

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Time for questions, observations and special apps from the audience

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The next meeting is on Wednesday, November 13, 2013

Now!

