

MODIFICATIONS COMMITTEE APPLICATION FORM B-1 VERSION 20210624

HO BADGE I.D. #:	NH #	LOT #
MODIFICATION FEE PAID (ONE-TIME FEE)	<input type="checkbox"/> YES <input type="checkbox"/> NO	RESUBMISSION OF APPLICATION? <input type="checkbox"/> YES <input type="checkbox"/> NO

HO NAME: _____

PROJECT ADDRESS: _____ **HO PHONE:** _____

MAILING ADDRESS: _____ **ALTERNATE PHONE:** _____

HO EMAIL: _____

I. PROJECT INFORMATION:

<input type="checkbox"/> SOLAR ENERGY SYSTEM	<input type="checkbox"/> INITIAL LANDSCAPE PLAN	<input type="checkbox"/> ORNAMENTATION/ SPA/ FOUNTAIN
<input type="checkbox"/> WALL/HANDRAIL	<input type="checkbox"/> LANDSCAPE MODIFICATION	<input type="checkbox"/> TRELLIS/ARBOR/ SCREENING
<input type="checkbox"/> ATTIC FAN/ANCILLARY EQUIP	<input type="checkbox"/> IRRIGATION	<input type="checkbox"/> EXTERIOR LIGHTING
<input type="checkbox"/> BARBEQUE/ FIREPIT	<input type="checkbox"/> FENCE/ GATE	<input type="checkbox"/> ROOM ADDITION/ENCLOSURE
<input type="checkbox"/> DECK/PATIO	<input type="checkbox"/> DOOR/WINDOW/ROOF/DRIVEWAY	<input type="checkbox"/> OTHER (DESCRIBE BELOW)

II. PROJECT DESCRIPTION – NO MORE THAN 3 PROJECTS PER APPLICATION

III. PROPERTY DESCRIPTION:	DG ARTICLE: (FOR OFFICE USE ONLY)
LOT TYPE: <input type="checkbox"/> GOLF COURSE <input type="checkbox"/> CORNER <input type="checkbox"/> LMH HOME TYPE: <input type="checkbox"/> CUSTOM <input type="checkbox"/> COTTAGE <input type="checkbox"/> OTHER	
RETAINING WALL ON PROPERTY? <input type="checkbox"/> NO <input type="checkbox"/> YES - IF YES, PLEASE PROVIDE PHOTO OF RETAINING WALL IN CONTEXT	

IV. SUPPORTING DOCUMENTATION (see the Design Guidelines for all requirements)

PLOT PLAN SPECIFICATIONS SKETCHES / DRAWINGS/ PHOTOS
 MATERIALS, COLORS, TEXTURES OTHER: (DESCRIBE)

V. CONTRACTOR NAME: _____ **CONTRACTOR EMAIL:** _____ **CONTRACTOR PHONE:** _____

VI. IRRIGATOR NAME: _____ **TCEQ LICENSE #:** _____ **IRRIGATOR PHONE #:** _____ **NO IRRIGATION CHANGES- HO INITIALS:** _____

VII. DRAINAGE AND RETAINING WALL RESPONSIBILITY ACKNOWLEDGEMENT

I agree to be held responsible for any changes to the flow of surface water and for any damage or issues to retaining walls as a result of this project.

HO INITIALS: _____

VIII. HOME OWNER ENDORSEMENT – PART I

- Review of this application is only for general design and aesthetic conformance of the design of the project. All work performed must be in accordance with the approved plans and specifications, and any requirements noted.
- Applicant is responsible for all dimensions, accuracy of plans, required building permits, performance and adherence to all applicable government codes, ordinances, and regulation, including general condition of the work site and the public right-of-way immediately in front of the home.
- The home owner and contractor are mutually responsible for compliance with the city's codes and ordinance requirements, including obtaining work permit(s) from the city as well as the Final Inspection required by the City.
- Any material departure from the plans or specifications submitted with this application and upon which approval was based, will require resubmission, review, and reconsideration for the project as a whole.

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IX. HOME OWNER ENDORSEMENT – PART II

Per DG ARTICLE 2.4 - *No work may commence on any project governed by the DG unless MC has approved an application and the required permit has been issued.* I acknowledge that if any work has commenced prior to the approval of the Modifications Committee, I will be liable for all costs necessary to bring the work into compliance with Sun City Texas's governing documents. If a city work permit is required, no work will start until it has been issued.

X. PROJECT DEADLINES

Projects are to be commenced within 120 days of approval by the Modifications Committee and must be completed within 60 days of commencement unless a different time period has been requested and granted by the Modifications Committee.

My signature indicates that I have read the above and pertinent articles in the Design Guidelines.

HOME OWNER'S SIGNATURE:

DATE:

**FOR NEIGHBORHOODS 24B1, 24B2 AND 33 (cottage homes only for paint, roof, or windows)
ADJOINING HOME OWNER'S SIGNATURE:**

DATE:

FOR OFFICE USE ONLY

XI. MODIFICATIONS COMMITTEE DECISION:

	APPROVED AS SUBMITTED
	APPROVED -- AS NOTED - SEE COMMENTS BELOW
	APPROVED -- WITH VARIANCE AS NOTED
	RETURNED -- APPLICATION MISSING CRITICAL INFORMATION. RESUBMIT WITH ADDITIONAL SPECIFICS NOTED BELOW
	DISAPPROVED -- BASED ON THE DG ARTICLE(S) REFERENCED IN THE COMMENTS BELOW. REQUEST NOT APPROVED AS SUBMITTED. PROJECT MAY BE RESUBMITTED

XII. COMMENTS:

XIII. COMMITTEE MEMBER ENDORSEMENT:

DATE: