

Importance of City of Georgetown Building Permit and Inspections

- ✓ Certifies compliance with at least minimum building standards at time of construction.
- ✓ Assures homeowner's insurance company that work was done according to City requirements. Reduces risk of failure to cover subsequent damage claims.
- ✓ Assures future owner that all construction meets or exceeds minimum building standards in place at time the project was inspected.
- ✓ Facilitates easier resale process.
- ✓ Peace of mind that the work performed meets the minimum standards for safety, and that the contractor operates within City compliance standards.

PROJECTS REQUIRING CITY OF GEORGETOWN BUILDING PERMIT

- Patio, Deck
- Handicap Ramp
- Patio Cover, Pergola
- Covered Porch
- Perimeter Fence
- Sidewalk, Driveway Widening
- Swimming Pools, Spas and Hot Tubs
- Water Features over 30" deep
- Roof Replacement including minor repairs
- Solar Tubes, Sky Lights and Roof Attic Fans
- Fireplaces, Interior or Exterior
- Retaining Walls over 4'
- Irrigation Systems
- Water Heater Replacement
- Interior Remodel, Additions or Demolition
- Electrical, Plumbing, Heating or Air Conditioning Work
- Water Softener

This list is not all inclusive. For a complete list of required permits, please visit our website at: <https://inspections.georgetown.org>. Other building projects may require a building permit. To determine if a permit is required, please contact the City of Georgetown Inspection Services at 512-930-2550 or permits@georgetown.org.

Helpful Information

- City of Georgetown permits are separate from Sun City Texas Community Association permits in which The City of Georgetown requires a Sun City approval at time of submittal.
- Property owner is ultimately responsible to secure permit.
- No work shall be done prior to obtaining a permit, except staking of area.
- Plan review may take up to 10 business days from date of application fee payment.
- To see if a contractor is registered with the City of Georgetown, please call 512-930-2550.
- Approved permits are valid for six (6) months from date of issuance. If no inspection activity has taken place within the six (6) months, application and/or renewal fees are required.
- In order to close permit, all inspections must be completed.
- Permits are not required to be posted at project address.
- Inspection requests must be scheduled online by 3pm prior for next day inspection. Please make sure your project is ready for inspections. The City will do their best to inspect next business day however delays may occur due to the number of inspections and inspectors available that day. Thank you for your patience.
- The City does not guarantee a time for an inspection as they may be delayed with other inspections or circumstances beyond control.
- On the day of inspection, please make sure you look out for the inspector. Inspector must have access to property at time of requested inspection. If no access, a re-inspection fee may apply.

Copies of permits and inspections may be obtained at: mygovernmentonline.org.



For more information contact:

The City of Georgetown and Sun City Texas Modifications Committee have worked together to create this document to help you better understand the permitting process to ensure that your projects meet minimum standards and comply with City requirements.

It is the responsibility of the homeowner to make sure this process is followed. Many contractors are well versed in this process, but it is your responsibility to ensure your project is handled in the appropriate manner.

Following this process will ultimately give you the satisfaction of knowing that your project is in compliance and will help to avoid surprises later in the process.

Completing your due diligence and checking references prior to hiring a contractor is always a good idea.

**Modifications Committee and
Community Standards Office**

2 Texas Drive Bldg A

Georgetown, TX 78633

Phone: 512-948-7460

**E-mail: camodifications@sctexas.org or
communitystandardsoffice@sctexas.org**

City of Georgetown

Inspection Services

300-1 Industrial Avenue

Georgetown, TX 78627

Phone: 512 930 2550

E-mail: permits@georgetown.org

Planning a Project?

Permitting Process

**IMPORTANT
INFORMATION**

What

Homeowners

Should know

When hiring a

Contractor . . .