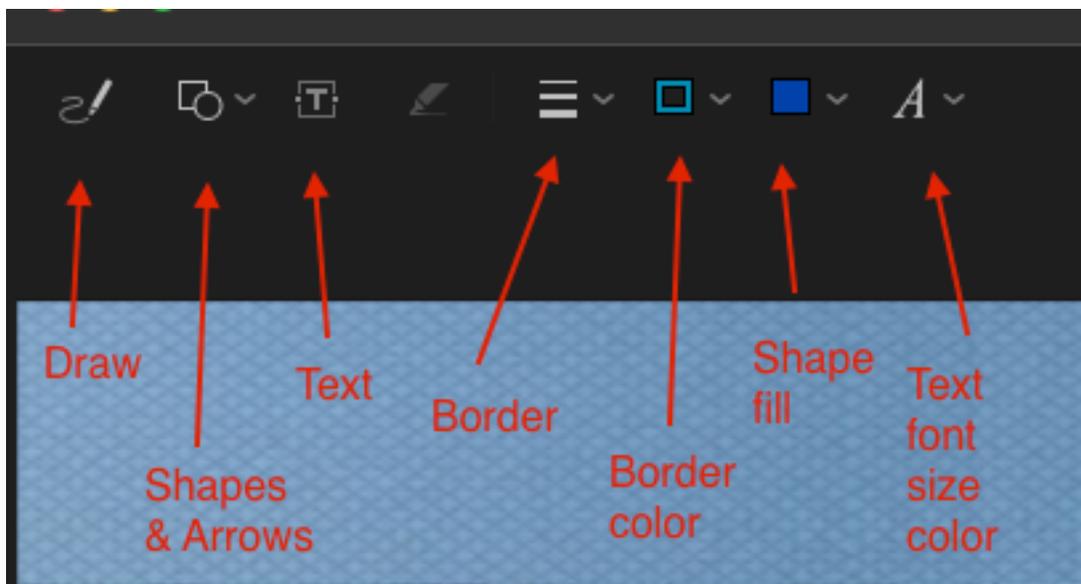


# USING MARKUP ON A PICTURE FILE IN MAC PHOTOS

In Photos, select picture, click Return (you are now in Edit screen)—click once on Extensions  in Toolbar > Markup...then observe the little Markup Tool bar that appears upper left...

For help, Photos Menu Bar > Help > Photos Help > Browse Topics > Improve Your Photos > Add Comments or Draw on a Photo



...a good idea: make a duplicate of the picture first & play around with the duplicate

...any procedure with “blue dots” indicates it can be changed, moved around, deleted...

...when finished, choose Save Changes, upper right or Cancel

...can always reopen the Photos Edit screen and choose “Revert to Original” (upper left) to erase all editing & markup



Draw a shape—select drawing or “cleaned up” shape on left...



Choose a shape and/or arrow, border, magnifier



Choose a color fill or no fill for a shape



Choose a border for shape



Choose color for border



Create a text box



Change the font, color, size

# USING MARKUP ON AN IMAGE FILE e.g. .pdf or screenshot

2)...For a .pdf formatted page, upon opening, choose  
Preview Menu Bar > View > Show Markup Toolbar OR

click once on Markup icon in Toolbar...



For help, Preview Menu Bar > Help > Preview Help >  
Browse Topics > Annotate a PDF

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3)...For a screenshot that has been copied/pasted into  
Mail or a word processor, as you “hover,” note upper right  
arrow to summon the Markup Tools to work with...

