

# Transitional Guidelines – Direction Document

## Sun City Photography Club

### Phases 1 and 2



June 27, 2020

#### **General**

These guidelines apply to Sun City Photography Club (SCPC) activity during Phases 1 and 2 of SCTX transition. The Zoom teleconferencing system, for which the Photography Club (PC) has purchased a license, will replace face-to-face meetings to the greatest extent possible. All meetings of the General Membership, Board of Directors, the SCPC Leadership Team, Special Interest Groups (SIGs) and Workshops will be conducted over Zoom. The club's PSA Print SIG cannot function via teleconference. Any PSA Print SIG activities during Phases 1 and 2 will be in compliance with specific guidelines below.

SCPC will revise these guidelines to address Phase 3 of transition as requirements become clear.

#### **In-House Exhibits in CA Facilities**

In-house exhibits of photos are suspended until Phase 3. Exhibits include those normally occurring in the Cowan Creek Amenity Center, the Retreat Amenity Center, and the Texas Drive Activity Center.

#### **PSA Print SIG – Game Rooms 1 & 2**

PSA Print SIG will meet in AC Game Rooms 1 & 2 a limited number of days, dates TBD. The SIG Leader and other Leader-designated individual (aka Monitor) will monitor safety. The front and rear doors of the Game Rooms will be propped open when the rooms are in use. All attendees will sanitize hands prior to entering and upon departure. All attendees will wear masks.

The SIG leader will schedule the collection of printed material in Game Rooms 1 & 2 to occur at least 48 hours prior to any SIG meeting. Such material includes printed photos for judging and voting coupons. The SIG Leader & Monitor will sanitize necessary tables prior to use with CA-provided sanitizing wipes. The SIG Leader will arrange tables as necessary for the display of the printed photos. Photos for judging will be distributed in a single layer (no stacks) to minimize handling. The SIG leader and Monitor will limit maximum simultaneous attendance (including SIG Leader and Monitor) to 12 during Ph 1 and 16 during Ph 2 as per CA guidelines. SIG Leader & Monitor will limit simultaneous attendance as necessary to maintain six-foot separation including during coupon voting. The Monitor will record participation (attendance) in each SIG activity and provide that list after the meeting in electronic form to the SCPC Secretary. The Monitor will ensure all attendees wear face masks. Attendees not wearing face masks will be asked to leave. The SIG Leader and Monitor will sanitize tables upon conclusion of all meetings.

#### **PSA Print SIG Judging – Game Rooms 1 & 2**

This activity will occur in March 2021 only if the six-foot social distancing requirement is removed. If so, the PC will provide a proposed addendum to these guidelines for CA approval at least 30 days prior.