
Sun City Photography Club Board of Directors

Regular Meeting Minutes

May 16, 2022

Call to order: 10:00 am

Board members present: Allen Utzig, Marsha Larrabee, Randy Freeman, Jane McCabe

Board members absent: Jeff Goldberg

Club members present: Barbara Friedman, Tracey Smith, Jim Wooll

Guests: None

Approval of minutes:

The minutes of the last meeting (April 11, 2022) which were distributed to board members prior to the meeting were approved. (Larrabee/Freeman)

Treasurer's Report:

Randy reported that the club has \$7,385 and 226 members, four more than last month. Randy also reported that he had gotten Microsoft Office installed on the new computer and the subscription will automatically renew at \$75.76/year.

Guest Issues:

Jim Wooll reported that the new Landscape SIG has had its initial planning meeting. He has some concerns about overlap of content with some other SIGs but feels that there are ways of differentiating them. He will be leading the SIG initially but would like to see if others would be willing to lead it at some point.

MOTION (Larrabee/McCabe) "to approve the establishment of the Landscape Special Interest Group." Motion passed.

In order to add the new SIG to the Club's microsite, including having its own page and header, the CA has to do an initial setup. Barbara will contact the CA to do this.*

Randy will be heading another interest meeting regarding a potential new Bird SIG.

Old Business:

Fall Craft Fair Credit Card Issue- Rita Johnston was not present for follow-up but Allen reported that the iPad donated by Jeff Goldberg has had the software downloaded and is able to be used for processing credit card payments. There is a passcode for the iPad, which was written on a note given by Rita to Allen and handed over to Jane at this meeting.

General Meeting and Workshops- Jeff was not present but he had given Tracey the list of pending speakers and workshops that are already set up. Allen reminded the Board that speakers will need to complete a 1099 (if they are to be paid) and a "Hold Harmless" agreement in advance of their presentation. Randy will provide a copy of the "Hold Harmless" agreement to Tracey.*

Photo Club Classes Framework- Barbara reported that the Education Plan is "about 80% complete" for July through December 2022. When it is ready, she will post both the Plan and the Framework to the website. The Education Committee has begun talking to the SIG leaders about what types of

additional educational opportunities might be offered next year to provide a fuller program for Club members.

2022 Annual Print Competition and Exhibit Update- Marsha will give an update at the General Meeting on Wednesday (5/18/22). The panel of three local judges have been confirmed: Jennifer Leigh Warner from Leander, Rudy Ximenez from Georgetown, and Gary Arbuckle from Round Rock. Prints for the competition will be delivered on Sunday, November 6th between 8:30 and 11 am, the judging will start at noon, and the winners will be announced the following Sunday, November 13th at the reception.

There will be two levels of experience for entrants: Level I (formerly referred to as Novice, defined as any beginning photographer or one who thinks they are still learning the very basic photography skills) and Level II (all other photographers). The entry categories will be Landscapes, Animals, Vegetation, People, Closeup, Monochrome, Creative, and Open.

The next step for the Exhibits Committee is to order ribbons. They will also decide whether to include Honorable Mention ribbons in addition to 1st, 2nd and 3rd Place. Club volunteers will be needed for the competition and the reception.

The proposal for the Club's exhibit at the Georgetown Library has been sent. The theme which was suggested by Barbara will be "Let's Get Wet," with all photos based on the theme of water. Depending on which site inside the library is selected, it could include 25 or 30 photos. The library should let us know if the exhibit is approved by June 1st.

There have been 27 submissions for the exhibit at St. David's Hospital Healing Arts Gallery. Allen has developed a Google registration form for submissions as well as a form for the photo title cards which should facilitate the printing of those cards. Marsha asked whether there will be a reception for the exhibitors at St. David's. Allen will find out and report back.*

Changing Bylaws & CA- Allen had checked with Ron Mendelzon who said that the CA has no particular process for bylaws changes but asked that he be sent a copy of the proposed changes.

Proposed Bylaws Amendments- Marsha had written some potential language changes for the Bylaws and submitted them to Board members in advance of the meeting. The potential changes were discussed, including splitting the position of VP of Programs & Education into two separate positions: VP of Programs & Activities and VP of Education, and adding a Member At Large position. After discussion, the Board agreed that it would be better not to add a Member At Large, but to add the Immediate Past President as a non-voting Board member who could only vote as a tie-breaker if the six Board members came to a tie vote.

The Board also agreed to propose the removal of the one-year term limit from each elected position and to add the language "Club members may serve no more than three consecutive elected terms in the same office" to the Bylaws. Marsha will modify the proposed draft amendments to reflect the changes agreed upon and the Board will vote on approving the proposed amendments at the June meeting. If the Board approves the amendments, they will then be presented to the Club members for a vote at the September general meeting.

Livestream General Meetings- The livestream worked at the April general meeting but the wifi dropped part way through. Allen will set it up again at this month's meeting. There was discussion of whether it is really necessary to livestream vs. recording the meetings that could be viewed later.

New Business:

Dropbox- Allen had a problem with Dropbox when he accidentally connected his personal Dropbox account to receive Club photo submissions. The issue has been remedied but Allen mentioned this to illustrate the need for a Director of Technology who can help with such problems.

Studio Lighting and Equipment- Allen stated that at Kevin Gourley's Studio Lighting workshop, Kevin had mentioned that much of the equipment in our studio is outdated. Board members agreed.

MOTION (Larrabee/Freeman) "that the Board approve spending up to \$1500 to purchase new studio lighting equipment." Motion passed.

Creation of the Position "Director of Technology"- Marsha had sent a proposal to the Board in advance of this meeting to add the new position of Director of Technology. Walt Grabowski has already agreed to take this position.

MOTION (Larrabee/Utzig): "to create a new position called Director of Technology. The Director of Technology will maintain and develop the Club's technology infrastructure to effectively support the evolving interests of Club members as represented by Club leadership." Motion passed.

Proposed new Policy Regarding Use of the Club's Email and Website- Marsha stated that there are frequent requests that information about individual members be added to the Club's website or sent to Club membership via email. She proposed the following new policy:

"#008 Policy Statement regarding use of Club Website and Email: It is the policy of the Sun City Photography Club to restrict the use of the Club's email and web page to information pertaining strictly to general Club matters. While the Club acknowledges the importance of honoring individual members' achievements and/or announcing events that may be of photographic interest to Club members, those items should be publicized through the use of the Club newsletter or the Club's Facebook page or other social media outlets."

MOTION (Larrabee/McCabe): "that the Board adopt Policy #008 regarding the use of the Club's website and email information." Motion passed.

Discussion About Compensation for Workshop Instructors- Marsha suggested that the Club offer gift cards to workshop instructors who are not otherwise being compensated. Board members agreed that this would be nice gesture of appreciation for the instructors. Marsha will write a proposal for the Board to approve expenditure for a supply of gift cards at the June meeting.*

Club Newsletter- Jane mentioned that the new Club newsletter that came out by email today contained links that were not "clickable." Marsha said that she had converted it to a JPG rather than a PDF before sending it out. Barbara said that it would be best sent as a PDF, which would maintain the formatting and allow the links to be functional. There should be another newsletter coming out around June 1st, which Marsha stated will go out in PDF form.

Filling the Position of VP of Programs & Education- Jeff Goldberg will be stepping down from this position in June as he will be moving out of state soon. Allen stated that the Board can appoint someone to fill a position vacated during an unexpired term.

MOTION (Larrabee/Freeman): “that the Board appoint Tracey Smith to fill the position of VP of Programs & Education for the remainder of the term as of June 1st.” Motion passed.

***Action Items:**

- 1) Barbara will contact the CA to have them do the initial setup for the new Landscape SIG on the Club’s microsite.
- 2) Randy will provide Tracey with a copy of the “Hold Harmless” agreement that speakers need to complete prior to their presentations to the Club.
- 3) Allen will find out whether there will be a reception for the exhibitors at the St. David’s Healing Arts Gallery.
- 4) Marsha will write a proposal for the purchase of gift cards to be given to workshop instructors, for approval at the June meeting.

Adjournment:

MOTION to adjourn (Larrabee/McCabe), passed. Meeting adjourned at 11:47 am.

Jane McCabe, Secretary

Date of Approval: 06/13/2022