

How to Cancel Registration

You can cancel a class up to 5 days before the class start date.

Refunds:

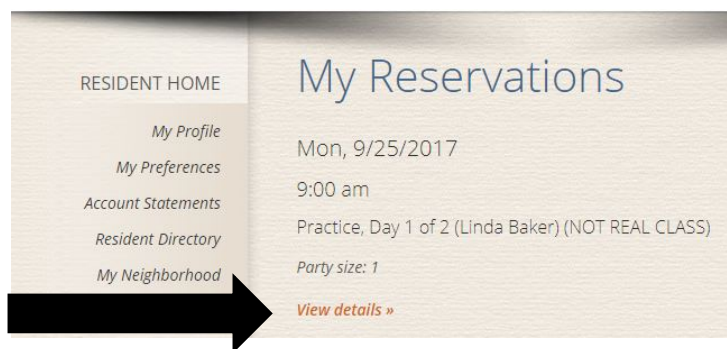
- You will need a printed copy of your class *Sun City event "print at home" ticket* to get a refund.
- Procedures for getting a refund are currently being developed. Once they procedures are in place, directions for receiving a refund will be available in the Computer Lab.

How to Cancel Registration

- Log into the Sun City website.
- Click MY RESERVATIONS:



- On the MY RESERVATIONS page, click VIEW DETAILS for the class you wish to cancel:



- On the VIEW DETAILS page, scroll down to the bottom of the page.
 - Click CANCEL REGISTRATION.
 - Click OK in the popup window

Event Date: Monday, September 25, 2017
Event Time: 9:00 am CST
Event End Time: 11:00 am CST
Event Category / Group: Windows / Training Classes

Two, 2-hour classes, this is Day 1 of a 2 day class

Fee: \$0.00

Instructor: Linda Baker

Course Description:
Practice using the new online registration system for computer classes.

Course Objectives:
By the end of this course, you will be able to:

- use the online registration to register for a practice computer class
- pay for a free practice computer class
- verify that you received emails for temporary registration and confirmed registration
- cancel computer class registration

FREE Practice Class, Day 1 of 2 (NOT REAL CLASS)
Registration
Monday, September 25, 2017

Date Created: 9/14/2017 6:49:20 AM
Confirmation: Registration pending confirmation.
Registration Period: 8/21/2017 - 9/25/2017 9:00 am
Cancellations: Available up to 5 days before the day of the event.

Type	Name	Info
Booking Resident	Linda Baker	

You have reached the maximum headcount of 1 allowed per registration.

Total Headcount

Party Size:	1
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[Cancel Registration](#)

The next page confirms your cancellation. You will also receive an email confirming your cancellation.

The computer system automatically un-enrolls you from the class.

Click Here to Continue!

Registration Cancelled

An email has been sent to the event administrator

[Click Here to Continue](#)