

Guidelines – Donations To SCARS By the Estate Of A Deceased Member (SK)

(Adopted: September 2, 2015)

1. Initial Actions.
 - a. A committee of a minimum of 2-3 knowledgeable SCARS member/volunteers, including one Board member, will receive and inventory the donation. Small items (e.g. parts, cables, books, etc.) may be inventoried by category rather than individually.
 - b. Once the items are inventoried, approximate "Sell" vs. lowest price "Take" pricing will be researched online from available used/new equipment suppliers or sellers.
 - c. Once inventoried, club volunteers perform a simple test on each usable item to evaluate its working condition (if the donated item has any value).
 - d. After equipment condition has been determined as "working" or "inoperable" – final published prices can be determined.
 - e. Following the donation, SCARS will send a letter of thanks to the donor.
 - f. The complete list of equipment with pricing will be presented to the SCARS Board of Directors to determine final donation disposition (keep or sell).
2. Retained Items. Retained items for shack and members use, the item(s) must be added to the SCARS inventory.
3. Sale Items.
 - a. Sale to SCARS Members.
 - i. Sale items should be tagged to be sold and a list with pricing compiled, then emailed to SCARS members for review and opportunity to purchase in a set time frame.
 - ii. In the event there is more than one member who wants to purchase a donated item at the set price, the names of the interested potential buyers will be put in a 'hat'; winning buyer chosen by random drawing.
 - b. Items Not Sold To SCARS Members. Any unsold items will then be marketed via emails to out-lying clubs, specific groups on the Internet, and/or hamfest sales.
4. Proceeds From Sales. Revenue from the sale of donated products will be set aside in an equipment fund for repair of existing equipment, or to purchase new equipment for SCARS.