



## Court Reservation Request

The Bocce courts can be reserved in 2-hour time slots. Club events, leagues, open play and trainings have precedence when scheduling courts. Verify your desired date(s) and time slot are available on the club calendar.

A. If you would like to reserve the Bocce Courts for either your Neighborhood, Club, or Party, you must fill out the Court Reservation Request below and return to Julie Lemen: [boccejulie@gmail.com](mailto:boccejulie@gmail.com). You may also leave the completed form in the bocce shed and notify Julie Lemen that the form is there.

B. If you have a long-term reservation you will need to request your courts each quarter as follows:

- 1) MARCH 15<sup>th</sup> for April, May and June.
- 2) JUNE 15<sup>th</sup> for July, August and September.
- 3) SEPTEMBER 15<sup>th</sup> for October, November and December.
- 4) DECEMBER 15<sup>th</sup> for January, February and March.

C. Please submit your request no later than 15 days prior to the event date. Upon receipt of your request, you will have confirmation within 5 days.

D. All Club events will take precedence over any reservation previously scheduled. The Bocce club reserves the right to cancel any court reservation at least 3 days prior to that event.

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**Please print clearly and include all information**

Name/Contact: \_\_\_\_\_ Club/Neighborhood: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Courts (Max 6): \_\_\_\_\_ (4 players per court)

Event Repeats: Yes / No      Repeats (#): \_\_\_\_ Monthly \_\_\_\_ Bi-Weekly \_\_\_\_ Weekly

Repeating Day of Week: \_\_\_\_\_ Date: (First date if repeating) : \_\_\_\_\_

Event Start Time (2 hour block): \_\_\_\_\_

Please reserve the patio through the Bocce Secretary: [jmpbocce@gmail.com](mailto:jmpbocce@gmail.com)

Verify your desired date(s) and time slot are available on the club calendar.